



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
GOVERNING BOARD REGULAR MEETING AGENDA
June 8, 2021

Members Present: David Merrill, President; Chuck Waldo, Vice-President; Diana Butler, Member
Margaret Gabe, Member-excused; Jennifer Brimhall, Member-excused

Others Present: Dr. Michael L. Wright, Superintendent of Schools; Brenda Thomas-Martinez, Director of Finance and Business Operations; members of the administrative staff of Blue Ridge Unified School District, as well as interested citizens.

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm led by Meghan Penrod

Donations for SY 2020-2021-Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Diana Butler

- Pinetop Senior Center, Leblanc Student Clarinet valued at \$149.99 dollars
- Big Lots, Jeff Terheggen, school supplies for K-6 students, valued at \$500.00 dollars
- Robyn McDowell on behalf of Yvette Redd, \$100.00 dollars, to purchase volleyball equipment
- Cory Baskins, \$95.00 dollars, cheer team
- Mountain Park Townhomes, Stacey Morris, three boxes of school supplies for K-6 students valued at \$200.00 dollars

2. Consent Agenda-Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Diana Butler

2. 1. Minutes

Minutes of Regular Governing Board meeting held on May 11th, 2021, Regular Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

29	1,256,873.56
30	202,699.40
31	858,786.41

Total \$2,318,359.37

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Approve Expense Vouchers:

2072	26,502.94
2073	59,109.78
2074	29,278.47
2075	53,868.93
2076	168,468.23
2077	73,322.54
2078	42,568.46

Total \$ 284,651.12

Approve Student Activity & Auxiliary Operation Vouchers:

5082	463.50
5083	726.00
5084	1,402.10
5085	250.00
5086	2,282.94
5087	555.00
5088	50.00
5089	900.00

Total \$ 6,629.54

2.3. **Personnel**

2.4. **Recommendation to Review and Approve the Hire of the Following Employees for the 2021-2022 School Year**

The Superintendent recommends the Governing Board approve the hire of the following employees:

- Kimberly Hickam, Instructional Aide, Elementary School
- Marie Ortega, Instructional Aide, Elementary School
- Chris Fawcett, SPED Aide I, Junior High School
- Jeffrey Whiting, Teacher, Junior High School
- Heidi Grace, Teacher, Junior High School

2.5. **Recommendation to Review and Approve Employee Resignations**

The Superintendent recommends the Governing Board approve the following resignations:

- Dillon Richman, Custodian (moving)
- Ronnie Mizner, District Office (personal)

2.6. **Recommendation to Review and Approve Employee Withdraw of Intent to Retire**

Superintendent recommends the Governing Board review and approve the request of Theresa Dick to rescind her retirement for School Year 2021-2022.

2.7. **Recommendation to Review and Approve the Extra Duty Class Addendums for the 2020-2021 School Year**

Superintendent recommends the Governing Board review and approve the extra duty class addendums for the 2020-2021 School Year. A list has been provided to the Governing Board as a separate handout.

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2.8. Recommendation to Review and Approve School Year 2020-2021 (SY) Stipends/Retirement Incentive Pay

The Superintendent recommends the Governing Board review and approve stipends and retirement incentive pay, SY 2020-2021. A list of participants and the associated amounts provided to the Board in a separate handout.

2.9. Recommendation to Review and Approve the Salary Determination Chart for the 2021-2022 School Year

The Superintendent recommends the Governing Board review and approve the salary determination chart for the 2021-2022 School Year. This is an annual requirement.

2.10. Recommendation to Review and Approve Increase in Certified Substitute Teacher Pay Rates

Superintendent recommends the Governing Board review and approve an increase in the certified substitute teacher pay rates as reflected in the following; 1) full day \$120.00 2) half day \$60.00 3) long term substitute daily rate \$192.68 (as determined per School Board policy).

2.11. Recommendation to Review and Approve the Administration Contracts for the 2021-2022 School Year

Superintendent recommends the Governing Board review and approve the renewal of administrative contracts for the 2021-2022 School Year. A list has been provided to the Governing Board as a separate handout.

2.12. Recommendation to Review and Approve the Salaried Employee Contracts for the 2021-2022 School Year

Superintendent recommends the Governing Board review and approve the renewal of salaried employee contracts for the 2021-2022 School Year. A list has been provided to the Governing Board as a separate handout.

2.15. Recommendation to Review and Approve the Employment of Hourly Staff for the 2021-2022 School Year

Superintendent recommends the Governing Board review and approve the employment of hourly staff for the 2021-2022 School Year. A list has been provided to the Governing Board as a separate handout.

2.16. Recommendation to Review and Approve the Renewal of Three Teacher Contracts for the 2021-2022 School Year

Superintendent recommends the Governing Board review and approve the renewal of three teacher contracts, Jane Estes, Greg Schimmel and Patti Taylor, School Year 2021-2022.

2.17. Recommendation to Approve Leave/Vacation Payouts for Resignation and Retirement Employees

Superintendent recommends the Governing Board approve leave payouts for employees per Governing Board Policy GCCA. A list has been provided to the Governing Board as a separate handout.

2.18. Recommendation to Review and Approve the May Financial Reports

Superintendent recommends the Governing Board review and approve April tax credit, auxiliary operations and student activities financial reports. Copies of the financial reports have been provided to the Board as a separate handout.

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3. Business

3.1. Recommendation to Approve a Donation from Blue Ridge Sports and Clubs Foundation

Superintendent recommends the Governing board review and approve a donation from Blue Ridge Sports and Clubs Foundation in the amount of \$3,000.00 dollars for the purchase of 8th grade football jerseys.

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote- David Merrill, Chuck Waldo, Diana Butler

3.2. Recommendation to Approve a Donation from The Wal-Mart Community Grant

Superintendent recommends the Governing board review and approve a donation from the Wal-Mart Community Grant in the amount of \$2,000.00 dollars for the purchase of awnings at the elementary school to shield the students from weather while waiting to catch the bus.

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote- David Merrill, Chuck Waldo, Diana Butler

3.3. Recommendation to Approve Sole Source Provider, Friends of Navajo County Anti-Drug Coalition for the Junior Leadership Academy

Superintendent recommends the Governing board review and approve Friends of Navajo County Anti-Drug Coalition for Junior Leadership Academy as a sole service provider for summer programs targeted at youth ages 10 to 14. Program cost \$12,000.00. Mr. Brad Pico available for questions.

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote- David Merrill, Chuck Waldo, Diana Butler

3.4. Recommendation to Approve Sole Source Provider, Advancement Via Individual Determination (AVID)

Superintendent recommends the Governing board review and approve AVID as a sole service provider for leadership and staff professional development. AVID serves to accelerate targeted academic initiatives by providing resources that can be utilized within specific programs to support improved academic performance and student success. Mr. Brad Pico available for questions.

Motion to approve by Diana Butler, second Chuck Waldo, passed by unanimous vote- David Merrill, Chuck Waldo, Diana Butler

3.5. Recommendation to Review and Approve the Northern Arizona Council of Governments Lease Agreement (NACOG)

Superintendent recommends the Governing Board review and approve the NACOG Lease Agreement for the use of the Head Start Program, 2021-2023. This program is administered at the Multi-Purpose Building (old elementary school).

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote- David Merrill, Chuck Waldo, Diana Butler

3.6. Recommendation to Approve Purchasing Cooperatives

Superintendent recommends the Governing Board approve the following purchasing cooperative contracts:

- Mohave Educational Services Cooperative.
- TCPN-The Cooperative Purchasing Network.
- SAVE-Strategic Alliance Volume Expenditure.
- IGPA Cooperative Purchasing.
- TIPS/TAPS Interlocal Purchasing System
- NCPA-National Cooperative Purchasing Alliance
- U.S. Communities

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote- David Merrill, Chuck Waldo, Diana Butler

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3.7. **Recommendation to Review and Approve the School Facilities Board (SFB) Terms**

Superintendent recommends the Governing Board review and approve the SFB Grant award to repair the elementary school fire alarm system. The total is \$27,995.17.

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Diana Butler

3.8. **Recommendation to Review and Approve the School Facilities Board (SFB) Terms**

Superintendent recommends the Governing Board review and approve the SFB Grant award for design to replace the high school main gym roof. The total is \$28,014.82.

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Diana Butler

3.9. **Discussion of Emergency Planning, Fire Evacuation and Reunification Locations**

Superintendent to present information regarding point of reunification for families during wildfire events.

3.10. **Superintendents Report**

- Blue Ridge, vaccination site for adolescents/teenagers to receive the COVID vaccine provided by Indian Health Services (I.H.S.)
- Summer School Report
- Review 5 points of reunification for wildfire events
- Celebrations

3.11. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. Regular **Governing Board meeting will be held on Tuesday, July 13th, 2021 at 5:00 pm.**


4. **Adjournment @ 5:32 pm** Motion by Chuck Waldo, second David Merrill, passed by unanimous vote-David Merrill, Chuck Waldo, Diana Butler

Dated June 11, 2021

Respectfully submitted by,

Mary L. Ford,

Executive Board Secretary

EXECUTIVE SESSION/ADMONTION: All persons present during an executive session are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during the executive session or the Minutes of the executive session. Failure to comply is a violation of A.R.S. 38-431.03 and may result in fines and other penalties in accordance with A.R.S. 38-431.07.  **AMERICANS WITH DISABILITIES ACT:** Blue Ridge Unified School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent's office two business days in advance of the meeting or as otherwise as soon as practicable prior to the meeting date at 928-368-6126 ext. 1101