



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
GOVERNING BOARD REGULAR BOARD
MEETING MINUTES
May 11, 2021

Members Present: David Merrill, President; Chuck Waldo, Vice-President; Margaret Gabe, Member; Diana Butler, Member; Jennifer Brimhall, Member

Others Present: Dr. Michael L. Wright, Superintendent of Schools; Brenda Thomas-Martinez, Director of Finance and Business Operations; members of the administrative staff of Blue Ridge Unified School District, as well as interested citizens.

1. Opening Ceremony

Pledge of Allegiance @ 4:45 pm by Ryan Grace

Bond Refinance Presentation by Mark Reader, Stifel

Recognition of Retirees for SY 2020-2021

- Judy Peterson, Teacher, 50 years
- Bob London, Athletic Director, 33 years
- Merry Lee Cox, Teacher, 23 years
- Bonnie Sorenson, CTE Director, 21 years
- Jim Rock, Teacher, 16 years
- Carmel Raney, Teacher, 6 years
- Dr. Gail Irestone, Elementary Principal, 5 years

Recognition of BR Star Awards for May and BR Superstar for SY 2020-2021

- Denise London, Secretary, High School, BR Star, May
- Mary Causey, Teacher, Elementary School, BR Star, May
- Team Technology, BR Superstar, School Year 2020-2021

2. Consent Agenda-Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall, Item No. 2.14 removed

2. 1. Minutes

Minutes of Regular Governing Board meeting held on April 6, 2021, Regular Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

25	527,633.66
26	533,554.55
27	540,055.72
28	67,612.10

Total \$1,668,856.03

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
GOVERNING BOARD REGULAR BOARD
MEETING MINUTES
May 11, 2021

Approve Expense Vouchers:

2061	18,867.38
2062	49,866.55
2063	153,346.09
2064	22,639.88
2065	320.63
2066	99,005.80
2067	224,702.26
2068	45,540.26
2069	208,926.55
2070	39,702.42
2071	24,057.10

Total \$ 886,974.92

Approve Student Activity & Auxiliary Operation Vouchers:

5057	1,137.08
5058	92.54
5059	1,511.87
5060	369.00
5061	1,019.52
5062	680.01
5063	1.68
5064	1,147.78
5065	1,366.52
5066	140.00
5067	407.01
5068	5,742.59
5069	505.24
5070	164.78
5071	1,300.00
5072	1,376.95
5073	1,692.43
5074	2,429.09
5075	576.22
5076	450.00
5077	3,629.67
5078	8,958.14
5079	1,604.97
5080	29.60
5081	503.69

Total \$ 36,836.38

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
GOVERNING BOARD REGULAR BOARD
MEETING MINUTES
May 11, 2021

2.3. **Personnel**

2.4. **Recommendation to Review and Approve the Hire of the Following Employees for the 2021-2022 School Year**

The Superintendent recommends the Governing Board approve the hire of the following employees:

- Craig Rex, Teacher, High School
- Paige Frazee, Teacher, High School
- Rachael Stewart, Teacher, High School
- Brian Kanouse, Teacher, High School
- Andre Franco, Teacher, High School
- Alec Hathcock, Teacher, Junior High/High School
- Katie Whiting, Teacher, Elementary School
- Keilah Butler, Teacher, Elementary School
- Meghan Penrod, Director of Student Support/Dean of Students, Junior High/High School
- Ryan Grace, Principal, Elementary School
- Mara Morita, Teacher, Elementary School
- Steven Porter, Custodian
- Jessi Garrett, SPED Aide II, High School
- Marie Ortega, Instructional Aide, Elementary School
- Lynn Frame-Wright, Instruction Aide, Elementary School

2.5. **Recommendation to Review and Approve Employee Resignations**

The Superintendent recommends the Governing Board approve the following resignations:

- Davylyn Shaddinger, Bus Aide, Transportation (personal)
- Patricia Hackler, Custodian, (personal)
- Allyson Petersen, Teacher, Elementary School (personal)
- Lisa Slade, Teacher, High School (personal)
- Dan Aguilera, Finance Specialist, District Office (personal)
- Robert Ellerd, SPED Aide, Elementary School (moving)

2.6. **Recommendation to Review and Approve Employees Retirement**

The Superintendent recommends the Governing Board approve the following resignations:

- Judy Peterson, Teacher, High School, May 14, 2021
- Cynthia Rothlisberger, Teacher, High School, May 19, 2022 (returning retiree)
- Carmel Raney, Teacher, High School, May 14, 2021
- Jean Dupuis, Special Services Secretary, May 14, 2021 (returning retiree)

2.7. **Recommendation to Review and Approve Employee Withdraw of Intent to Resign or Retire**

Superintendent recommends the Governing Board review and approve Jane Estes (retire) and Julia Morquecho (resign) requests to rescind their resignation/retirement after the 2020-2021 School Year.

2.8. **Recommendation to Review and Approve the 2020-2021 Proposition 301 Performance Pay Plan Payments (2nd half)**

Superintendent recommends the Governing Board review and approve the Proposition 301 Performance Pay Plan Payments for the 2021-2022 School Year. A list has been provided to the Governing Board as a separate handout.

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
GOVERNING BOARD REGULAR BOARD
MEETING MINUTES
May 11, 2021

- 2.9. **Recommendation to Review and Approve School Year 2020-2021 (SY) Stipends**
The Superintendent recommends the Governing Board approve stipends, SY 2020-2021. A list of participants and the associated amounts were provided to the Board in a separate handout.
- 2.10. **Recommendation to Review and Approve Summer School Programs, Teachers and Aides**
The Superintendent recommends the Governing Board review and approve summer school programs for the elementary, junior high and high school, including teachers and aides. A list of the summer school programs, dates and times provided to the Board in a separate handout.
- 2.11. **Recommendation to Review and Approve the Special Education Extended School Year (ESY) and English Language Learner (ELL) Summer School Program**
Superintendent recommends the Governing Board review and approve the ESY and ELL summer school program, including teachers and aides The ESY program is funded through our 6B grant. ESY and ELL Summer Program dates May 17th – June 11th, Monday – Thursday, 2021.
- 2.12. **Recommendation to Review and Approve the Junior Leadership Academy (JLA) Summer Program**
Superintendent recommends the Governing Board review and approve the JLA Summer School Program. The program is funded through Rural and Low-Income School Funds.
- 2.13. **Recommendation to Review and Approve Policy IKFB, Graduation Exercises**
Superintendent recommends the Governing Board review and approve Policy IKFB, graduation exercises, dress code policies, traditional tribal regalia; objects of cultural significance; graduation ceremonies, changes are required to comply with State Statutes. A copy of the policy has been provided to the Governing Board as a separate handout.
- 2.14. **Recommendation to Review and Approve Out of State Travel Request for High School Boys Basketball Tournament**
Superintendent recommends the Governing Board review and approve out of state travel for the boys basketball team to attend a tournament in The Swoosh Summer Madness, Orange County, California, July 9th – 13th, 2021. The tournament will be funded through the booster club and athletes. Loren Webb will be available for questions.
- 2.15. **Recommendation to Approve Leave Payouts for Employees Per Governing Board Policy GCCA**
Superintendent recommends the Governing Board approve leave payouts for employees per Governing Board Policy GCCA. A list has been provided to the Governing Board as a separate handout.
- 2.16. **Recommendation to Review and Approve Kinder Camp, June 2021**
Superintendent recommends the Governing Board review and approve the use of the Blue Ridge Elementary School campus for Kinder Camp sponsored by United Way. Kinder Camp to be held June 1st – 30th, 2021, Monday - Thursday. Kim Osborne is available for questions. This item requires annual board approval.
- 2.17. **Recommendation to Review and Approve the April Financial Reports**
Superintendent recommends the Governing Board review and approve April tax credit, auxiliary operations and student activities financial reports. Copies of the financial reports have been provided to the Board as a separate handout.

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
GOVERNING BOARD REGULAR BOARD
MEETING MINUTES
May 11, 2021

3. Business

3.1. Recommendation to Approve the Final Budget Revision 2020-2021 School Year

Superintendent recommends the Governing board review and approve the final budget revision for the 2020-2021 School Year. Dr. Wright and Brenda Thomas-Martinez available for questions. This item requires annual board approval.

Motion to approve by Jennifer Brimhall, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.2. Consideration and possible adoption of a resolution providing for all matters relating to the sale and issuance of refunding bonds of the District, including delegation to the Superintendent and Director of Finance and Business Operations of the District to determine certain matters related thereto

Board approval required to enable the refinance and sale of a portion of our existing bonds.

Motion to approve by Diana Butler, second Chuck Waldo, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.3. Recommendation to Review and Approve the Junior High and High School Course Content Book for the 2021-2022 School Year

Superintendent recommends the Governing Board review and approve the course content book for the Junior High and High School for the 2021-2022 SY.

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.4. Recommendation to Approve the Intergovernmental Agreement (IGA), Joint Technical Education Courses (JTED) and NAVIT Programs, School Year 2021-2022

Superintendent recommends the Governing Board approve the IGA between Blue Ridge Unified School District and its CTED and NAVIT programs, 2021-2022 School Year. This is an annual requirement.

Motion to approve by Jennifer Brimhall, second Diana Butler, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.5. Recommendation to Review and Approve Renewal of the Food Service Management Contract Services

Superintendent recommends the Governing Board review and approve the request to renew the Food Service Management Contract Services with Southwest Food Services. Brenda Thomas-Martinez available for questions.

Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.6. Superintendent's Report

- District Update

3.7. Announcements

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. Regular **Governing Board meeting will be held on Tuesday, June 8th, 2021 at 5:00 pm.**

4. Adjournment @ 5:12 pm, Motion to adjourn by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall


BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
GOVERNING BOARD REGULAR BOARD
MEETING MINUTES
May 11, 2021

Dated May 14th, 2021

Respectfully submitted by,

Mary L. Ford,

Executive Board Secretary

EXECUTIVE SESSION/ADMONTION: All persons present during an executive session are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during the executive session or the Minutes of the executive session. Failure to comply is a violation of A.R.S. 38-431.03 and may result in fines and other penalties in accordance with A.R.S. 38-431.07.  **AMERICANS WITH DISABILITIES ACT:** Blue Ridge Unified School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent's office two business days in advance of the meeting or as otherwise as soon as practicable prior to the meeting date at 928-368-6126 ext. 1101.