



**BLUE RIDGE UNIFIED SCHOOL DISTRICT #32**  
**GOVERNING BOARD REGULAR BOARD**  
**MEETING MINUTES**  
**March 16, 2021**

**Members Present:** David Merrill, President; Chuck Waldo, Vice-President; Diana Butler, Member; Jennifer Brimhall, Member

**Others Present:** Dr. Michael L. Wright, Superintendent of Schools; members of the administrative staff of Blue Ridge Unified School District as well as interested citizens

**1. Opening Ceremony**

**Pledge of Allegiance @ 5:00 pm by Dr. Michael L. Wright**

**Brenda Thomas-Martinez, excused**

**Margaret Gabe, excused**

**Recognition of BR Star Awards for March**

- David Heathman, Maintenance/Custodial Department,
- Rachel Cotellesse, Teacher, Elementary School
- Kathy Palensar, Secretary, Elementary School

**2. Consent Agenda-Motion to approve by Chuck Waldo, second Jennifer Brimhall-Passed by unanimous vote-Dave Merrill, Chuck Waldo, Diana Butler, Jennifer Brimhall**

**2. 1. Minutes**

Minutes of Regular Governing Board meeting held on February 9, 2021, Regular Governing Board meeting held for the Board approval or correction.

**2. 2. Vouchers and Reports**

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

20	522,343.19
21	515,183.16
22	525,501.87
23	8,257.21

**Total \$1,571,285.43**

Approve Expense Vouchers:

2048	12,634.45
2049	192,263.65
2050	48,346.45
2051	559.48
2052	32,078.30
2053	79,331.03
2054	26,766.62

**Total \$ 391,979.98**

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Approve Student Activity & Auxiliary Operation Vouchers:

5047	267.80
5048	66.23
5049	807.47
5050	842.09
5051	75.00
5052	210.00
5053	350.27
5054	35.00
5055	25.00

**Total \$ 13,196.41**

**2.3. Personnel**

**2.4. Recommendation to Review and Approve the Hire of New Employees for the 2020-2021 School Year**

The Superintendent recommends the Governing Board approve the hire of the following new employees:

- John Hutchinson, Sub Bus Driver
- Davylyn Shaddinger, Bus Aide (replacement position)
- Grace Bruton, SPED Aide, Elementary School (replacement position)
- Julie Layden, SPED Aide, Elementary School (replacement position)
- Andrea Schumacher, Pre-School Aide, (replacement position)

**2.5. Recommendation to Review and Approve Employee Resignations**

The Superintendent recommends the Governing Board approve the following resignations:

- Angela Desmond, Teacher, Elementary, effective May 14, 2021 (personal reasons)
- Laura de la Fuente, Teacher, Elementary, effective May 14, 2021 (moving)
- Alana Gardner, Instructional Aide, Elementary, effective May 14, 2021 (moving)
- Jeffrey Robinson, Teacher, High School, effective May 14, 2021 (moving)

**2.6. Recommendation to Review and Approve 2020-2021 Extra Duty and Sport Addendums**

The Superintendent recommends the Governing Board approve additional compensation provided to teachers with course loads exceeding full-time schedules. A list of participants and the associated amounts were provided to the Board in a separate handout.

**2.7. Recommendation to Review and Approve February 2021 Financial Reports**

The Superintendent recommends the Governing Board review and approve January tax credit, auxiliary operations and student activities financial reports.

**3. Business**

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**3.1. Recommendation to Review and Approve Teachers and Counselors Contracts for the 2021-2022 School Year**

Superintendent recommends the Governing Board review and approve the issuance of teacher and counselor contracts for the 2021-2022 School Year. A list has been provided to the Governing Board as a separate handout.

**Motion to approve by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote-Dave Merrill, Chuck Waldo, Diana Butler, Jennifer Brimhall**

**3.2. Recommendation to Review and Approve the Disposal of Equipment**

Superintendent recommends the Governing Board review and approve the disposal of School-owned equipment in accord with Statute requirements.

**Motion to approve by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote-Dave Merrill, Chuck Waldo, Diana Butler, Jennifer Brimhall**

**3.3. Recommendation to Review and Approve our E-Rate 2021 Application**

Superintendent recommends the Governing Board review and approve Network Equipment, Wireless LAN, and Cabling regarding our E-Rate 2021 Application. Eight bids were received and evaluated by a matrix. Sentinel Technologies scored the highest and met all requirements. The cost is \$160,405.87. The equipment is eligible for Category 2 E-rate funding, meaning approximately \$128k is covered, leaving the district with approximately \$32k of expense.

**Motion to approve by Jennifer Brimhall, second Diana Butler, passed by unanimous vote-Dave Merrill, Chuck Waldo, Diana Butler, Jennifer Brimhall**

**3.4. Recommendation to Review and Approve the Early Graduation of a Blue Ridge High School Student**

Superintendent recommends the Governing Board approve the early graduation of a Blue Ridge High School Student. The student information has been provided to the Board in a separate handout.

**Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-Dave Merrill, Chuck Waldo, Diana Butler, Jennifer Brimhall**

**3.5. Superintendent's Report**

- 8<sup>th</sup> grade students, Spelling Bee champion and 3<sup>rd</sup> place winner
- 8<sup>th</sup> grade girls basketball, White Mountain League Conference winners
- District Update

**3. 6. Announcements**

- The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. Regular **Governing Board meeting will be held on Tuesday, April 13, 2021 at 5:00 pm.**

**4. Adjournment @ 5:26 pm-Motion to adjourn by Chuck Waldo, second Diana Butler, passed by unanimous vote-Dave Merrill, Chuck Waldo, Diana Butler, Jennifer Brimhall**

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Dated March 17, 2021

Respectfully submitted by,

Mary L. Ford,

Executive Board Secretary

**EXECUTIVE SESSION/ADMONITION:** All persons present during an executive session are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during the executive session or the Minutes of the executive session. Failure to comply is a violation of A.R.S. 38-431.03 and may result in fines and other penalties in accordance with A.R.S. 38-431.07.

 **AMERICANS WITH DISABILITIES ACT:** Blue Ridge School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent of the Blue Ridge Unified School District as soon as practicable prior to the start of the meeting at (928) 368-6126 ext. 1101.