



**BLUE RIDGE UNIFIED SCHOOL DISTRICT #32**  
**GOVERNING BOARD REGULAR BOARD**  
**MEETING MINUTES**  
**February 9, 2021**

**Members Present:** David Merrill, President; Chuck Waldo, Vice-President; Diana Butler, Member; Jennifer Brimhall, Member

**Others Present:** Dr. Michael L. Wright, Superintendent of Schools; members of the administrative staff of Blue Ridge Unified School District as well as interested citizens

**1. Opening Ceremony**

**Pledge of Allegiance @ 5:00 pm by Mary Ford**

**Brenda Thomas-Martinez, excused**  
**Jennifer Brimhall, attending via phone**

**Recognition of BR Star Awards for January**

- Feliz Abasta-Douglas, SPED Aide, Junior High School
- Robert Koerner, Maintenance Department

**2. Consent Agenda-Items 2.4, 2.5, 2.6 voted as separate items. Items 2, 2.1, 2.2, 2.7, 2.8, 2.9 Motion to approve by Chuck Waldo, second Margaret Gabe-Passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

**2. 1. Minutes**

Minutes of Regular Governing Board meeting held on January 12, 2021, Regular Governing Board meeting held for the Board approval or correction.

**Vouchers and Reports**

Before approval at each Governing Board meeting, Governing Board members may review

**2. 2. vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.**

Approve Payroll Vouchers:

18	587,372.13
19	531,111.66

**Total \$ 1,118,483.79**

Approve Expense Vouchers:

2040	28,966.15
2041	234,162.20
2042	210.42
2043	84,814.11
2044	412,590.25
2045	154,087.26
2046	21,297.89
2047	55,987.15

**Total \$ 992,115.43**

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Approve Student Activity & Auxiliary Operation Vouchers:

5035	248.69
5036	733.09
5037	2,792.77
5038	108.47
5039	1,211.05
5040	3,226.43
5041	137.74
5042	416.07
5043	922.92
5044	2,942.95
5045	310.00
5046	146.23

**Total \$ 13,196.41**

2.3. **Personnel**

2.4. **Recommendation to Review and Approve the Hire of New Employees for the 2020-2021 School Year**

The Superintendent recommends the Governing Board approve the hire of the following new employees:

- Alyssa Talbert, Science Teacher, High School (replacement position)
- Lyndsie Atran, English Teacher, Junior High School (replacement position)

**Motion to approve by Margaret Gabe, second Diana Butler, Passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

2.5. **Recommendation to Review and Approve Employee Resignations**

The Superintendent recommends the Governing Board approve the following resignations:

- Rocky Steinmetz, Computer Tech effective January 29, 2021 (personal reasons)
- Anna Lauderbach, SPED Aide II effective February 11, 2021 (personal reasons)
- Robin Gillespie, SPED Aide II, effective February 18, 2021 (moving)
- Sarah Bromke, Teacher, effective May 14, 2021 (personal reasons)

**Motion to approve by Chuck Waldo, second Margaret Gabe, Passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

2.6. **Recommendation to Review and Approve Employee Retirement**

The Superintendent recommends the Governing Board approve the following retirement with intent to return through Educational Services Inc., (ESI) for the SY 2022-2023:

- Theresa Dick, Teacher, High School, June 1, 2022

**Motion to approve by Margaret Gabe, second Diana Butler, Passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

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**2.7. Recommendation to Review and Approve 2020-2021 Dual Enrollment and Extra Duty Addendums**

The Superintendent recommends the Governing Board approve additional compensation provided to teachers with course loads exceeding full-time schedules. A list of participants and the associated amounts were provided to the Board in a separate handout.

**2.8. Recommendation to Review and Approve a Date Correction on the Contract for Jeremy C. Hathcock**

The Superintendent recommends the Governing Board review and approve the beginning date on the contract for Jeremy C. Hathcock, April 5, 2021 versus May 15, 2021.

**2.9. Recommendation to Review and Approve January 2021 Financial Reports**

The Superintendent recommends the Governing Board review and approve January tax credit, auxiliary operations and student activities financial reports.

**3. Business**

**3.1. Recommendation to Review and Approve Continuation of the Families First Coronavirus Response Act (FFCRA) for our Employees, Related to COVID-19 Which Provided up to Weeks of Additional Leave**

Superintendent recommends the Governing Board approve the continuation of the FFCRA through March 31, 2021, following the practice outlined to the Board.

**Motion to approve by Chuck Waldo, second Margaret Gabe, Passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

**3.2. Recommendation to Review and Approve a Renewal Lease Agreement for ‘The Church’**

Superintendent recommends the Governing Board approve the renewal of a lease agreement with the organization ‘The Church’. The lease may be renewed at 11 months each year for a period acceptable to both parties. This organization’s intention is to lease this property for the next several years.

**Motion to approve by Diana Butler, second Chuck Waldo, Passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

**3.3. Recommendation to Review and Approve the Early Graduation of a Blue Ridge High School Student**

Superintendent recommends the Governing Board approve the early graduation of a Blue Ridge High School Student. The student information has been provided to the Board in a separate handout.

**Motion to approve by Chuck Waldo, second Margaret Gabe, Passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

**3.4. Superintendent’s Report**

- COVID update for Navajo County and immediate community
- Students In-Person return, February 22, 2021, Pre K-12
- High School sports, AIA adjustment allowing parents only to attend away and home games
- Conflict with AIA State Tournament on May 14<sup>th</sup>, moving graduation to May 21, 2021
- Presidents Day-School closed February 12<sup>th</sup> and 15<sup>th</sup>. Spring break, week of March 8<sup>th</sup>, 2021

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3. 5. **Announcements**

- The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. Regular **Governing Board meeting will be held on Tuesday, March 16, 2021 at 5:00 pm.**

4. **Adjournment @ 5:18 pm, Motion to approve by Chuck Waldo, second Margaret Gabe, Passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**

The Board members have been provided with background material in advance of the Board meeting. A copy of this material (except for materials relating to possible Executive Sessions) is available for public review at the District Office at least 24 hours in advance of the Board meeting.


Dated February 11, 2021

Respectfully submitted by,

Mary L. Ford

Executive Board Secretary

**EXECUTIVE SESSION/ADMONTION:** All persons present during an executive session are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during the executive session or the Minutes of the executive session. Failure to comply is a violation of A.R.S.

38-431.03 and may result in fines and other penalties in accordance with A.R.S. 38-431.07.  **AMERICANS WITH DISABILITIES ACT:** Blue Ridge Unified School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent's office two business days in advance of the meeting or as otherwise as soon as practicable prior to the meeting date at 928-368-6126 ext.