



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
GOVERNING BOARD REGULAR MEETING MINUTES
December 8, 2020

Members Present: David Merrill, President; Chuck Waldo, Vice-President; Margaret Gabe, Member-attended via Zoom; Diana Butler, Member; Jennifer Brimhall, Member

Others Present: Dr. Michael L. Wright, Superintendent of Schools; Brenda Thomas-Martinez, Director of Finance and Business Operations, members of the administrative staff of Blue Ridge Unified School District as well as interested citizens

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm led by David Merrill

Annual Presentation of NAVIT Programs, by Matt Weber, Superintendent of NAVIT

Public Hearing for First Revision of Fiscal Year 2020-2021 Expenditure Budget

Brenda Thomas-Martinez presented the information

Recognition of BR Star Awards for November and December

- Samantha Rodriguez, Teacher, Elementary School (November)
- Melissa Martinez-Grzelak, Counselor/Student Support, Elementary School (November)
- Becky Montoya, Counselor, Junior High School (December)
- Weston Hall, Bus Driver, Transportation (December)

2. Consent Agenda Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

2. 1. Minutes

Minutes of Regular Governing Board meeting held on November 10, 2020, Regular Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Reports

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

9	526,714.18
10	39,043.69
11	503,616.08
12	481,572.04
13	38,860.24

Total \$ 1,589,80.23



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Approve Expense Vouchers:

2027	102,703.37
2028	52,647.71
2029	47,595.98
2030	7.57
2031	159,155.35
2032	112,987.15

Total \$ 475,097.13

Approve Student Activity & Auxiliary Operation Vouchers:

5023	1,166.31
5024	2,302.32
5025	21.56
5026	355.17
5027	50.00
5028	1,600.92
5029	7,307.82
5030	118.34

Total \$ 12,922.44

2.3. **Personnel**

2.4. **Recommendation to Review and Approve Employee Retirement**

The Superintendent recommends the Governing Board approve the retirement of Bonnie Sorenson, CTE Director, end of 2020-2021SY.

2.5. **Recommendation to Review and Approve Employee Resignation**

The Superintendent recommends the Governing Board approve the retirement of Robert Parks, Custodian (personal reasons).

2.6. **Recommendation to Review and Approve 2020-2021 Proposition 301 Performance Pay**

The Superintendent recommends the Governing Board approve the 2020-2021 Prop 301 performance pay first half payouts. A list of participants and the associated amounts were provided to the Board in a separate handout.



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2.7. **Recommendation to Review and Approve 2020-2021 Extra Duty/Admin Support Addendums**

The Superintendent recommends the board approve additional compensation provided to High School Teachers with course loads exceeding full-time schedules. A list of participants and the associated amounts were provided to the Board in a separate handout.

2.8. **Recommendation to Review and Approve 2020-2021 New Teacher Recruitment Stipends**

The Superintendent recommends the board approve new teacher recruitment stipends funded through the Title II Grant. A list of participants and the associated amounts were provided to the Board in a separate handout.

2.9. **Recommendation to Review and Approve Arizona State Mandated Minimum Wage Increase**

The Superintendent recommends the board approve the mandated minimum wage increase, effective January 1, 2021. A list of participants and the associated amounts were provided to the Board in a separate handout.

2.10. **Recommendation to Review and Approve November Financial Reports**

The Superintendent recommends the Governing Board review and approve November tax credit, auxiliary operations and student activities financial reports.

3. **Business**

3.1. **Recommendation to Review and Re-Approve the Annual Financial Report for Fiscal Year 2019-2020**

Superintendent recommends the Board review and re-approve the Annual Financial Report for Fiscal Year 2019-2020. Re-approval is required due to a county posting error. Brenda Thomas-Martinez, Director of Finance/Business Operations to provide information.

Motion to approve by Jennifer Brimhall, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.2. **Recommendation to Review and Approve the First Revision of Fiscal Year 2020-2021 Expenditure Budget**

Superintendent recommends the Governing Board approve the first revision of Fiscal Year 2020-2021 Expenditure Budget. Brenda Thomas-Martinez, Director of Finance/Business Operations to present the information.

Motion to approve by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.3. **Recommendation to Review and Approve Career and Technical Education (CTE) Program Coordinator / High School Teacher Position**

The Superintendent recommends the Governing Board approve a CTE Program Coordinator/High School teaching position. Dr. Wright to provide information (position not budgeted).

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall



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3.4. Recommendation to Review and Approve a Math Teacher for the High School Open Learning Lab

The Superintendent recommends the Governing Board approve a math teacher for the high school open learning lab. Dr. Wright to provide information (position not budgeted).

Motion to approve by Diana Butler, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.5. Recommendation to Review and Approve the January 2021 Governing Board Meeting Date

Superintendent recommends the Governing Board approve January 12, 2021 meeting date.

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.6. Superintendent's Report

- COVID Update
- Remediation and Tutoring for Struggling Students Current & Upcoming School Year.
- Student Outreach Efforts
- Winter sports season postponed until January 2021
- Review of food service-400 food boxes during Thanksgiving break. The District continues to provide support during the online only environment

3.7. Announcements

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. Regular **Governing Board meeting will be held on Tuesday, January 12, 2021 at 5:00 pm.**

4. Adjournment @ 5:42 pm Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall


The Board members have been provided with background material in advance of the Board meeting. A copy of this material (except for materials relating to possible Executive Sessions) is available for public review at the District Office at least 24 hours in advance of the Board meeting.

Dated December 11, 2020

Respectfully submitted by,

Mary L. Ford, Executive Secretary
Governing Board

EXECUTIVE SESSION/ADMONTION: All persons present during an executive session are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during the executive session or the Minutes of the executive session. Failure to comply is a violation of A.R.S.

38-431.03 and may result in fines and other penalties in accordance with A.R.S. 38-431.07.  **AMERICANS WITH DISABILITIES ACT:** Blue Ridge Unified School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent's office two business days in advance of the meeting or as otherwise as soon as practicable prior to the meeting date at 928-368-6126 ext. 1101.