



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
GOVERNING BOARD REGULAR MEETING MINUTES
November 10, 2020

Members Present: David Merrill, President; Chuck Waldo, Vice-President; Diana Butler, Member, Margaret Gabe, Member, Jennifer Brimhall, Member

Others Present: Dr. Michael L. Wright, Superintendent of Schools; Brenda Thomas-Martinez, Director of Finance and Business Operations, members of the administrative staff of Blue Ridge Unified School District as well as interested citizens

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm led by Chuck Waldo

Call to the Public The Public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person and time cannot be seeded to another individual.

Parents, community members expressed their views on return of face-to-face instruction.

2. Consent Agenda-Item No. 2.6 voted on separately. Chuck Waldo recused himself due to family members coaching, receiving a stipend. Motion to approve by Margaret Gabe, second Diana Butler, passed by a unanimous vote of 4-David Merrill, Margaret Gabe, Diana Butler, Jennifer Brimhall

Motion to approve items 2.4, 2.5, 2.7, 2.8 by Jennifer Brimhall, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

2. 1. Minutes

Minutes of Regular Governing Board meeting held on October 13, 2020, and Regular Governing meeting held for the Board approval or correction.



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2. 2. **Vouchers and Reports**

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services.

Approve Payroll Vouchers:

7	544,131.90
8	509,435.68

Total \$1,053,567.58

Approve Expense Vouchers:

2020	55,238.35
2021	83,817.58
2022	22,237.41
2023	744.35
2024	313,053.42
2025	87,060.63
2026	28,463.76

Total \$ 590,615.50

Approve Student Activity & Auxiliary Operation Vouchers:

5011	105.00
5012	624.17
5013	698.92
5014	381.93
5015	385.00
5016	182.50
5017	2,000.00
5018	480.38
5019	827.09
5020	396.00
5021	336.71
5022	1,665.88

Total \$ 8,083.58



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2.3. **Personnel**

2.4. **Review for Approval to Hire New Employees for the 2020-2021 School Year**

The Superintendent recommends the Governing Board approve the hiring of the following new employees:

- Nicholas Savinatink, Custodian (Board approved new part-time position)
- Tina Vache', Custodian (Board approved new full-time position)
- Andrea Schumacher, Bus Aide (replacement position)
- Ryan Grace, Teacher on Assignment, Elementary School

2.5. **Recommendation to Review and Approve the Resolution Authorizing Employees of Blue Ridge Unified School District No. 32, to Sign Agreements/Contracts/Purchase Orders on behalf of the Governing Board for Fiscal Year 2020-2021 and Ratifying All Actions Taken or to be Taken to Further This Resolution**

The Superintendent recommends the Governing Board review and approve a resolution authorizing the Superintendent, Director of Finance and Business Operation, Manager of Finance Support to sign on behalf of the Blue Ridge School District financial agreements, contracts, purchase orders and property control items. The resolution has been provided to the Governing Board as a separate handout.

2.6. **Recommendation to Approve Sports/Coaching/Extra Curriculum Stipends**

The Superintendent recommends approval of sport/extra curriculum stipends. A list of participants and the associated amounts provided to the Board in a separate handout.

2.7. **Recommendation to Approve High School Roll Over Fees/Credit or Reimbursement**

The Superintendent recommends the Governing Board approve a credit or reimbursement to students for payment of fees March – May, 2020. A list has been provided to the Board as a separate handout.

2.8. **Recommendation to Approve the October Financial Reports**

The Superintendent recommends the Governing Board approve October tax credit, auxiliary operations and student activities financial reports.

3. **Business**

3.1. **Return of Face-to-Face Instruction K-12, Discussion Only**

The Board will discuss factors related to making the determination for a safe return to face-to-face instruction for all grades, District-wide.

3.2. **Recommendation to Review and Approve the 2020-2021 Proposition 301 Performance Pay Plan**

The Superintendent recommends the Governing Board review and approve the 2020-2021 Prop 301 performance pay plan.

Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-



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3.3. **Recommendation to Approve the School Level Report for Fiscal Year (FY) 2019-2020**

The Superintendent recommends the Governing Board approve the school level report for FY 19-20. This report is part of the Annual Financial Report. Brenda Thomas-Martinez, Director of Finance and Business Operations will be presenting the information.

Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall

3.4. **Superintendent's Report**

- General District Update, Elementary, Junior High and High School
- Extracurricular activities update

3.5. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. Regular **Governing Board meeting will be held on Tuesday, December 8th, 2020 at 5:00 pm.**

4. **Adjournment @ 6:57 pm, Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler, Jennifer Brimhall**


The Board members have been provided with background material in advance of the Board meeting. A copy of this material (except for materials relating to possible Executive Sessions) is available for public review at the District Office at least 24 hours in advance of the Board meeting.

Dated November 13, 2020

Respectfully submitted by,

Mary L. Ford,
Executive Secretary to the
Governing Board

EXECUTIVE SESSION/ADMONTION: All persons present during an executive session are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during the executive session or the Minutes of the executive session. Failure to comply is a violation of A.R.S.

38-431.03 and may result in fines and other penalties in accordance with A.R.S. 38-431.07.  **AMERICANS WITH DISABILITIES ACT:** Blue Ridge Unified School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent's office two business days in advance of the meeting or as otherwise as soon as practicable prior to the meeting date at 928-368-6126 ext. 1101.