



**BLUE RIDGE UNIFIED SCHOOL DISTRICT #32**  
**GOVERNING BOARD**  
**REGULAR MEETING MINUTES**  
**June 9, 2020**

**Members Present:** David Merrill, President; Chuck Waldo, Vice President; Diana Butler, Member; Margaret Gabe, Member; Jennifer Brimhall, Member

**Others Present:** Dr. Michael L. Wright, Superintendent of Schools; Brenda Thomas-Martinez, Director of Finance and Business Operations, members of the administrative staff of Blue Ridge Unified School District as well as interested citizens.

**1. Opening Ceremony**

**Pledge of Allegiance @ 5:00 pm by Courtney Hoffmeyer**

**2. BR Star and Superstar Awards for May 2020**

- Daniel Aguilera, Accounting Specialist, District Office
- Barbara Simington, Food Service Liaison, Student Activities/Auxiliary/Tax Credit, District Office
- Ruth McBride, Data Integrational Specialist/Web Site, Technology Department

**3. Consent Agenda Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-Dave Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall, Diana Butler**

**3. 1. Minutes**

Minutes of Regular Governing Board meeting held on May 12, 2020 for the Board approval or correction.

**3. 2. Vouchers and Reports**

Prior to Approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries and services.

Approve Payroll Vouchers:  
Vouchers

27	847.91
28	506,850.22
29	45,229.91
30	486,839.99
31	285,427.56
32	460,390.73

**Total \$1,785,586.32**

Approve Expense Vouchers:  
Vouchers

1072	405,132.67
1073	103,129.15
1074	134,221.44
1075	707.02

**Total \$ 643,190.28**

Approve Student Activity & Auxiliary Operation Vouchers



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Vouchers

4153	3,059.00
4154	4,710.52
4155	1,000.94
4156	202.50
4157	162.00
4158	443.37
4159	3,853.56
4160	2,661.29
4161	963.93
4162	4,060.00

**Total \$ 21,171.11**

3. 3. **Personnel**

3. 4. **Recommendation to Approve the Resignation of the Following Employees:**

- Dezi Harvey, Campus Monitor, High School
- Sophia Federico, Health Tech, Junior High School

3. 5. **Recommendation to Approve High School AP School Subject Teacher Stipends, School Year 2019-2020**

Superintendent recommends the Governing Board approve High School AP school subject teacher stipends for School Year 2019-2020. A list has been provided to the Governing Board as a separate handout.

3. 6. **Recommendation to Approve the Teacher Extra Effort Stipends for the 2019-2020 School Year**

Superintendent recommends the Governing Board approve the teacher extra effort stipends for the 2019-2020 School Year. A list has been provided to the Board as a separate handout.

3. 7. **Recommendation to Approve Leave Payouts for Employees Per Governing Board Policy GCCA**

Superintendent recommends the Governing Board approve leave payouts for employees per Governing Board Policy GCCA. A list has been provided to the Governing Board as a separate handout.

3. 8. **Recommendation to Approve Renewal of Continuation of Employment for Hourly Staff, 2020-2021 School Year**

Superintendent recommends the Governing Board approve the renewal of continuation of employment for hourly staff members, 2020-2021 School Year. A list has been provided to the Governing Board as a separate handout.

4. **Business**

4. 1. **Recommendation to Review and Approve ARS 15-915 Budget Adjustment, Fiscal Year (FY) 2018-2019**

Superintendent recommends the Governing Board review and approve ARS 15-915 budget adjustment for FY 2018-2019, General budget limit change from \$13,406, 507 to \$13,408,056, net increase of \$1,549.00.

**Motion to approve by Diana Butler, second Jennifer Brimhall, passed by unanimous vote-Dave Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall, Diana Butler**



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4. 2. **Recommendation to Approve the Final Budget Revision 2019-2020 School Year**  
Superintendent recommends the Governing board review and approve the final budget revision for the 2019-2020 School Year. Dr. Wright and Brenda Thomas-Martinez available for questions. This item requires annual board approval.  
**Motion to approve by Jennifer Brimhall, second Diana Butler, passed by unanimous vote-Dave Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall, Diana Butler**
4. 3. **Recommendation to Approve the Elementary School Summer Work Program**  
Superintendent recommends the Governing Board approve the Elementary School summer work program June through second week of July to support the Hive Family Literacy. The program is funded through our NCFL Grant.  
**Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-Dave Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall, Diana Butler**
4. 4. **Recommendation to Approve the Instructional Minutes for 2020-2021 School Year**  
Provided by Brenda Thomas-Martinez for Board review and approval.  
**Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-Dave Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall, Diana Butler**
4. 5. **Recommendation to approve Computer Science Books, 2020-2021 School Year**  
Superintendent recommends the Governing Board approve computer science books, Networking Fundamentals, A+ Core 1 and 2 student guide in support of expanding our computer science course offerings at the high school. The books have been approved by committee and on display for the appropriate amount of time at the District office. Ruth McBride available for questions.  
**Motion to approve by Jennifer Brimhall, second Margaret Gabe, passed by unanimous vote-Dave Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall, Diana Butler**
4. 6. **Recommendation to Approve Authorization to Resume Sports and Program Practices**  
Superintendent recommends the Governing Board approve authorization to resume sports and program practices.  
**Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-Dave Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall, Diana Butler**
4. 7. **Contracted Related Service Providers for the 2020-2021 school year**  
Superintendent recommends the Governing Board approve annual request for the following therapists who provide related services to students qualifying for Special Education Services:
- Dr. Jeffrey Hurst, Educational Psychological Testing
  - Shane Hunt Ed.D-Educational Psychological Testing
  - Lori Morse-Occupational Therapist Services
  - Sarah Struthers-Occupational Therapist Services
  - White Mountain Physical Therapy-Physical Therapist Services
  - Kathy Lacapa-Boegl, Speech Language Pathologist Services
  - Pro Care Therapy/Vocovisions
- Jennifer Brimhall recused herself from Sarah Struthers-Occupational Therapist Services and White Mountain Physical Therapy-Physical Therapy Services**  
**Chuck Waldo recused himself from White Mountain Physical Therapy-Physical Therapy Services**  
**Motion to approve by Diana Butler, second Margaret Gabe, passed by three votes-Dave Merrill, Margaret Gabe, Diana Butler**



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4. 8. **Recommendation to Approve the Intergovernmental Agreement (IGA) with Arizona State University (ASU) Digital Prep Academy**  
Superintendent recommends the Governing Board approve the IGA between Blue Ridge Unified School District and ASU Digital Prep Academy.  
**Removed, item to be approved at a future meeting**
4. 9. **Recommendation to Approve AOI Blue Ridge K-12 Virtual Academy**  
Superintendent recommends the Governing Board approve an AOI Academy for online instruction, used to provide distance learning for students.  
**Motion to approve by Diana Butler, second Margaret Gabe, passed by unanimous vote-Dave Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall, Diana Butler**
4. 10. **Recommendation to Approve the Amendment to TALON Memorandum of Understanding (MOU) for the 2020-2021 School Year**  
Superintendent recommends the Governing Board approve the amendment to the TALON MOU for the 2020-2021 School Year. This is an annual requirement.  
**Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-Dave Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall, Diana Butler**
4. 11. **Recommendation to Approve the Intergovernmental Agreement (IGA), Joint Technical Education Courses (JTED) and NAVIT Programs, School Year 2020-2021**  
Superintendent recommends the Governing Board approve the IGA between Blue Ridge Unified School District and its JTED and NAVIT programs, 2020-2021 School Year. This is an annual requirement.  
**Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-Dave Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall, Diana Butler**
4. 12. **Recommendation to Approve the Intergovernmental Agreement (IGA), Dual Enrollment, School Year 2020-2021**  
Superintendent recommends the Governing Board approve the IGA between Blue Ridge Unified School District and Northland Pioneer Community College, Dual Enrollment programs, 2020-2021 School Year. This is an annual requirement.  
**Motion to approve by Jennifer Brimhall, second Margaret Gabe, passed by unanimous vote-Dave Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall, Diana Butler**
4. 13. **Recommendation to Approve Repurpose of the Former Blue Ridge Elementary School**  
Superintendent recommends the Governing Board approve the repurpose of the former Blue Ridge Elementary School to be used as a multipurpose center.  
**Motion to approve by Diana Butler, second Margaret Gabe, passed by unanimous vote-Dave Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall, Diana Butler**
4. 14. **Recommendation to Approve Repurpose of the Former Blue Ridge Junior High**  
Superintendent recommends the Governing Board approve repurpose of the former Blue Ridge Junior High grades (7-8) to be utilized as Blue Ridge High School East grades (9-12).  
**Motion to approve by Jennifer Brimhall, second Diana Butler, passed by unanimous vote-Dave Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall, Diana Butler**
4. 15. **Brenda Thomas-Martinez, Director of Finance and Business Operations to Provide Monthly Financial Report to include the following:**
- Auxiliary Operations
  - Tax Credit
  - Student Activities.



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- Operating Statement and Cash Flow Statements.

4. 16. **Superintendent's Report**

- District update
- Review of safety planning regarding social distancing
- Survey results
- District office closed July 6th - July 10th

5. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. **Special Governing Board meeting to be held on June 30, 2020 at 5:00 pm for budget approval. The next Regular Board Meeting will be held on Tuesday, July 14, 2020 at 5:00 p.m.**

6. **Adjournment @ 5:45 pm Motion to adjourn by Jennifer Brimhall, second Margaret Gabe, passed by unanimous vote-Dave Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall, Diana Butler**


Dated this 10<sup>th</sup> day of June, 2020

Respectfully submitted by,  
Mary L. Ford  
Executive Secretary to the Governing Board

**EXECUTIVE SESSION/ADMONTION:** All persons present during an executive session are hereby reminded that minutes of and discussions made at executive sessions shall be kept confidential except from:

1. Members of the public body which met in executive session.
2. Officers, appointees or employees who were the subject of discussion or consideration pursuant to A.R.S. §38-431.03(A)(1).
3. The auditor general on a request made in connection with an audit authorized as provided by law.
4. A county attorney or the attorney general when investigating alleged violations of the Arizona Open Meeting Law.

A.R.S. §38-431.07(A) provides for a fine of up to \$500.00 against a person who violates the Open Meeting Law or who knowingly assists another to do so. The Attorney may appear telephonically.

** AMERICANS WITH DISABILITIES ACT:** Blue Ridge School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent of the Blue Ridge Unified School District as soon as practicable prior to the start of the meeting at (928) 368-6126.