



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
GOVERNING BOARD
SPECIAL GOVERNING BOARD MEETING MINUTES
April 7, 2020

Members Present: David Merrill, President; Chuck Waldo, Vice President; Diana Butler, Member; Margaret Gabe, Member; Jennifer Brimhall, Member

Others Present: Dr. Michael L. Wright, Superintendent of Schools; Brenda Thomas-Martinez, Director of Finance and Business Operations, members of the administrative staff of Blue Ridge Unified School District as well as interested citizens.

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm by David Merrill

2. Consent Agenda-items 2.4, 2.5, 2.6, 2.7 voted on separately. Motion to approve items 2.1, 2.2, 2.8, 2.9, 2.10 by Margaret Gabe, second Chuck Waldo, passed by unanimous vote. David Merrill, Chuck Waldo, Margaret Gabe, Diane Butler, Jennifer Brimhall

2. 1. Minutes

Minutes of Regular Governing Board meeting held on March 3, 2020 for the Board approval or correction. Minutes of Special Governing Board meeting held on March 17, 2020 for the Board approval or correction.

2. 2. Vouchers and Reports

Prior to Approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries and services.

Approve Payroll Vouchers:
Vouchers

22	533,581.13
23	29,979.50
24	476,287.65

Total \$1,039,848.28

Approve Expense Vouchers:
Vouchers

1061	100,456.78
1062	32,327.64
1063	35,286.59
1064	82,074.35
1065	25.93
1066	54,775.31
1067	151,426.02

Total \$ 456,372.62

Approve Student Activity & Auxiliary Operation Vouchers
Vouchers



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4142	2,738.44
4143	12.34
4144	3,574.00
4145	370.00
4146	961.17
4147	9,390.07

Total \$ 17,046.12

2. 3. **Personnel**
2. 4. **Recommendation to Approve New Hires:**
 - Ronnie Mizner, Manager of Finance Support, District Office

Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote. David Merrill, Chuck Waldo, Margaret Gabe, Diane Butler, Jennifer Brimhall
2. 5. **Recommendation to Approve the Resignation of the Following Employees:**
 - Ryan Clarey, Teacher, Elementary
 - AnnMarie Peake, Teacher, Elementary
 - Lori Clarey, Teacher, High School
 - Brad Paxman, Teacher, High School
 - Denise Nelson, SPED Aide, High School
 - Dawn Hatch, SPED Aide, Junior High

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote. David Merrill, Chuck Waldo, Margaret Gabe, Diane Butler, Jennifer Brimhall
2. 6. **Recommendation to Approve the Retirement of the Following Employees:**
 - John Frank Golden, Maintenance, August 6, 2021
 - Deborah Slattery, Title I Aide, Elementary, May 2021
 - Merry Lee Cox, Teacher, Junior High, May 2021

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote. David Merrill, Chuck Waldo, Margaret Gabe, Diane Butler, Jennifer Brimhall
2. 7. **Recommendation to Approve the Non-Renewed Certified Contracts for School Year 2020-2021**

Superintendent recommends the Governing Board approve the non-renewed certified contracts for School Year 2020-2021. A list will be provided to the Governing Board as a separate handout.

Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote. David Merrill, Chuck Waldo, Margaret Gabe, Diane Butler, Jennifer Brimhall
2. 8. **Recommendation to Approve the Reduction In Force Certified Employees for the School Year 2020-2021**

Superintendent recommends the Governing Board approve the reduction in force certified employees for the School Year 2020-2021. A list will be provided to the Board as a separate handout.
2. 9. **Recommendation to Approve the Renewal of Teacher and Counselor Contracts, 2020-2021 School Year**

Superintendent recommends the Governing Board to approve the renewal of teacher and counselor contracts, 2020-2021 School Year. A list will be provided to the Governing Board as a separate handout.
2. 10. **Monthly Financial Report Included in the Board Packet:**



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- Auxiliary Operations
- Tax Credit
- Student Activities.
- Operating Statement and Cash Flow Statements.

3. Business

3. 1. Recommendation to Approve the Salary Determination Chart for the 2020-2021 School Year

Superintendent recommends the Governing Board approve the Salary Determination Chart for the 2020-2021 School Year. This item requires annual board approval. A 2% increase was made to the beginning salary level for new teachers.

Motion to approve by Diana Butler, second Margaret Gabe, passed by unanimous vote. David Merrill, Chuck Waldo, Margaret Gabe, Diane Butler, Jennifer Brimhall

3. 2. Recommendation to Approve the TALON Intergovernmental Agreement (IGA) for the 2020-2021 School Year

Superintendent recommends the Governing Board approve the TALON IGA for the 2020-2021 School Year. The TALON program expands our High School's course offerings and supports students in grades 10-12. This item requires annual board approval.

Motion to approve by Diana Butler, second Chuck Waldo, passed by unanimous vote. David Merrill, Chuck Waldo, Margaret Gabe, Diane Butler, Jennifer Brimhall

3. 3. Recommendation to Review and Approve Emergency Procurement for Purchase with Cellular One for Hot Spots

Superintendent recommends the Governing Board approve Emergency Procurement for purchase of hot spots to provide internet access for students.

Motion to approve by Margaret Gabe, second Jennifer Brimhall, passed by unanimous vote. David Merrill, Chuck Waldo, Margaret Gabe, Diane Butler, Jennifer Brimhall

3. 4. Recommendation to Approve the Gifted Education Scope and Sequence Document for the School Year 2020-2021

Superintendent recommends the Governing Board approve the Gifted Scope and Sequence document for the School Year 2020-2021.

Motion to approve by Diana Butler, second Chuck Waldo, passed by unanimous vote. David Merrill, Chuck Waldo, Margaret Gabe, Diane Butler, Jennifer Brimhall

3. 5. Superintendent's Report

- Update on Home Based Student Instruction
- Adjustments to the distribution of free meals provided to children 18 years and younger
- Fab Lab update, Meals program update, ASU-classes for BR open learning lab

4. Call to the Public

The Public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person and time cannot be seeded to another individual.

Motion to remove from agenda by Chuck Waldo, second Margaret Gabe, passed by unanimous vote. David Merrill, Chuck Waldo, Margaret Gabe, Diane Butler, Jennifer Brimhall



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5. Announcements

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. **The next Regular Board Meeting will be held on Tuesday, May 12, 2020 at 5:00 p.m.**

6. Adjournment @ 5:30 pm Motion to adjourn by Chuck Waldo, second Margaret Gabe, passed by unanimous vote. David Merrill, Chuck Waldo, Margaret Gabe, Diane Butler, Jennifer Brimhall


Dated this 10th day of April, 2020

Respectfully submitted by,
Mary L. Ford
Executive Secretary to the Governing Board

EXECUTIVE SESSION/ADMONTION: All persons present during an executive session are hereby reminded that minutes of and discussions made at executive sessions shall be kept confidential except from:

1. Members of the public body which met in executive session.
2. Officers, appointees or employees who were the subject of discussion or consideration pursuant to A.R.S. §38-431.03(A)(1).
3. The auditor general on a request made in connection with an audit authorized as provided by law.
4. A county attorney or the attorney general when investigating alleged violations of the Arizona Open Meeting Law.

A.R.S. §38-431.07(A) provides for a fine of up to \$500.00 against a person who violates the Open Meeting Law or who knowingly assists another to do so. The Attorney may appear telephonically.

 **AMERICANS WITH DISABILITIES ACT:** Blue Ridge School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent of the Blue Ridge Unified School District as soon as practicable prior to the start of the meeting at (928) 368-6126.