

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
GOVERNING BOARD
REGULAR MEETING AGENDA
May 14, 2019

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of the Blue Ridge Unified School District #32 and to the general public that the Board will hold a Regular Meeting on **Tuesday, May 14, 2019, at 5:00 PM in the District Conference/Board Room located at 1200 West White Mountain Boulevard, Lakeside, Arizona.** The Board reserves the right to change the order of the items on the agenda with the exception of public hearings and bid awards. The Board may go into executive sessions for purposes of obtaining legal advice from the Board's attorney on any of the following agenda items pursuant to A.R.S. 38-431.03(A)(3). The agenda for the meeting is as follows.

1. **Opening Ceremony**
Pledge of Allegiance

2. **Recognize our Retirees**

- Deena Jorgenson, Teacher-34 years
- Gary Williams, Teacher-35 years
- Donna Hemmings, SPED Aide II-29 years
- Suzanne Funk, Occupational Therapist-31 years
- John Babbitt, Teacher-25 years

3. **Recognize our BR Star Awards for May 2019**

BR Star Awards for May 2019, Merry Lee Cox-employee, Dr. Laura Brown, community member.

4. **Recognition**

- Culinary Arts
- Photography
- Robotics
- NASA Rovers
- FBLA
- Odyssey of the Mind
- Spring Sports, Boys/Girls JHS
- Spring Sports, Boys/Girls HS

5. **Fab Lab update and presentation**

Meghan Penrod and Steve Gouker to present.

6. **Recognize foreign exchange students**

Mardi Harris to introduce foreign exchange students.

7. **Recommendation to approve donations**

- Horne Auto (Aaron and Michelle Horne) donated a 2009 3/4 ton Chevy Silverado pickup truck equipped with snow plow and tommy lift. Donation valued at approximately \$35,000.00
- High Country Art Gallery donated a scholarship for supplies to the High School Art Department, valued at

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\$328.34

- Blue Ridge Little League donated \$4,275.00 for repair of the Blue Ridge High School baseball field lights
- Donation was received from Red Line, White Mountain Steel and FAMPF to construct a NASA Human Exploration Rover. Red Line (\$400), White Mountain Steel (\$400), FAMPF Group (\$885) to construct a NASA Human Exploration Rover.

8. Consent Agenda

8. 1. Minutes

Minutes of Regular Governing Board meeting held on April 9, 2019 for the Board approval or correction.

8. 2. Vouchers and Reports

Prior to Approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries and services.

Approve Payroll Vouchers:

Voucher

26	533,206.07
27	528,862.45
28	533,791.40

Total \$ 1,595,859.92

Approve Expense Vouchers:

Vouchers

9053	94,458.08
9054	12,401.32
9055	34,059.71
9056	215.83
9057	269,771.93
9058	50,202.66
9059	57,667.35

Total \$ 518,776.88

Approve Student Activity & Auxiliary Operation Vouchers

Vouchers

3201	175.00
3202	535.67

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3203	6,226.00
3204	743.61
3205	903.70
3206	3,700.13
3207	1,665.00
3208	829.60
3209	23.76
3210	31.24
3211	43.87
3212	13,585.17
3213	3,839.16
3214	2,019.57
3215	536.70
3216	582.89
3217	2,025.79
3218	525.00
3219	2,049.60
3220	1,379.00
3221	315.00
3222	3,968.22
3223	9,930.77
3224	4,100.00
3225	2,527.99
3226	13,379.42
3227	2,504.31
3228	2,096.10
3229	1,170.04
3230	950.00
3231	519.66
3232	1,917.24
3233	2,426.31
Total \$	87,225.52

8. 3. **Personnel**

8. 4. **Recommendation to approve new hires for the School Year 2019-20**

Superintendent recommends the Governing Board approve the following new hires for the SY 2019-20:

- Jesse Reeck, English Teacher, High School
- Jennifer Olney, Band Teacher
- Shannon Willeford, Teacher, Junior High
- Shannon Wright, English Teacher, Junior High
- Brad Paxman, Spanish Teacher, High School

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8. 5. **Recommendation to approve the resignation of the following employees:**

Superintendent recommends the Governing Board approve the resignations of the following employees:

- Darryl Suber, Teacher, High School (new opportunity)
- William Castle, Teacher, High School (new opportunity)
- David Fleming, Teacher, Junior High (new opportunity)
- Karen Berggren, Instructional Aide, BRES (new opportunity)

8. 6. **Recommendation to approve the immediate retirement of the following employees:**

Superintendent recommends the Governing Board approve the immediate retirement of the following employees:

- Matthew Heathco, Bus Driver, retire May 2019
- John Trowbridge, Bus Driver, retire May 2019

9. **Business**

9. 1. **Recommendation to approve the Salary Determination Chart for the 2019-20 School Year**

Superintendent recommends the Governing Board approve the Salary Determination Chart for the 2019-20 School Year. This item requires annual board approval. Adjustment was made to the beginning salary level for new teachers.

9. 2. **Recommendation to approve the renewal of Wage Notices for classified staff for the 2019-20 School Year**

Superintendent recommends the Governing Board to approve the renewal of Wage Notices for the 2019-20 School Year for classified staff members. A list was provided to the Governing Board as a separate handout.

9. 3. **Recommendation to approve the renewal of administration contracts for the 2019-20 School Year**

Superintendent recommends the Governing Board approve the renewal of current administration contracts for the 2019-20 School Year. A list was provided to the Governing Board as a separate handout.

9. 4. **Recommendation to approve a change to Policy GCQEAB, GCQE, GDOC and GCQEA retirement and/or resignation of Administrative Personnel, Professional Staff Members, Professional/Support Staff Members**

Superintendent recommends the Governing Board approve the change to the above policies for retirement and/or resignation of all administrative, professional and support staff to incorporate

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acceptance of retirement and/or resignation after February 15th or April 1st at the discretion of the Superintendent. This adjustment is meant to enable the District to address individual extenuating circumstances.

9. 5. **Recommendation to approve a change to Policy GCCA, Professional Staff undesignated leave**
Superintendent recommends the Governing Board approve a change to Policy GCCA, Professional Staff undesignated leave at the discretion of the Superintendent. This policy change is intended to enable the district to address individual extenuating circumstances.
9. 6. **Recommendation to approve 2019-2020 High School Course Content Book**
Superintendent recommends the Governing Board approve 2019-2020 High School Course Content Book. Rebecca Frazee, Adam Reeck are available for questions.
9. 7. **Recommendation to approve early graduation**
Superintendent recommends the Governing Board approve early graduation for Halle Rae Clark, Tiffani Aurora Neal and Arvanna Rose Patterson. Ms. Rebecca Frazee, principal available for questions.
9. 8. **Discussion and recommendation to approve the waiver of PE requirement for High School Student athletes.**
Superintendent recommends the Governing Board approve the waiver of PE for student athletes participating in at least one sport and/or extracurricular activity, including all Boys and Girls sports, cheerleading and marching band. The intent of the waiver is to enable increased Career and Technical Education (CTE) and Advanced Placement (AP) participation.
9. 9. **Recommendation to approve the Blue Ridge High School Summer School Program**
Superintendent recommends the Governing Board approve the Blue Ridge High School summer school program to be held June 3rd - 28th, 2019, at the High School Yellow Jacket Learning Center. This item requires annual board approval.
9. 10. **Recommendation to approve the Blue Ridge Elementary Summer School Program**
Superintendent recommends the Governing Board approve the Blue Ridge Elementary summer school program to be held June 10- June 28th.
9. 11. **Recommendation to approve the English Language Learners Summer School program**
Superintendent recommends the Governing Board approve the English Language Learners Summer School program, June 10th - 21st. This item requires annual board approval.
9. 12. **Recommendation to review and approve the hire of a Special Education Extended School Year (ESY) Teacher and ESY Teaching Assistant for Pre-School Summer Program, June 10th -**

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21st, 2019

Superintendent recommends the Governing Board review and approve the hire of a Special Education ESY Teacher and Teaching Assistant for the ESY summer program, four days per week (Monday – Thursday), four hours per day, June 10, 2019–June 21, 2019 . The program is funded through our 6B Grant and requires annual Board approval.

9. 13. **Recommendation to approve Kinder Camp, June 2019**

Superintendent recommends the Governing Board approve the use of the Blue Ridge Elementary School campus for Kinder Camp sponsored by United Way. Kinder Camp to be held June 10th - 28th, 2019. The District office oversees all financial aspects of this program. Kim Osborne is available for questions. This item requires annual board approval.

9. 14. **Recommendation to review and approve the Intergovernmental Agreement (IGA), Joint Technical Education Courses (JTED) and NAVIT programs.**

Superintendent recommends the Governing Board review and approve the IGA between Blue Ridge Unified School District and its JTED and NAVIT programs, for the 2019-2020 School Year. This item requires annual board approval.

9. 15. **Recommendation to approve the Collaboration Memorandum of Understanding between Northern Arizona Council of Governments (NACOG) Head Start, and Blue Ridge Unified School District**

Superintendent recommends the Governing Board approve the Collaboration Memorandum of Understanding between NACOG-Head Start and Blue Ridge Unified School District, which outlines the expectations and responsibilities of each party.

9. 16. **Recommendation to approve the Special Education Memorandum of Understanding between Northern Arizona Council of Governments (NACOG) Head Start and Blue Ridge Unified School District**

Superintendent recommends the Governing Board approve the Special Education Memorandum of Understanding between NACOG-Head Start and Blue Ridge Unified School District. The agreement provides for expansion of pre-school participation, at no expense to the district.

9. 17. **Recommendation to approve the Lease Agreement between Northern Arizona Council of Governments (NACOG) Head Start and Blue Ridge Unified School District**

Superintendent recommends the Governing Board approve the Lease Agreement for the operation of Head Start program at the Old BRES building. Two classrooms (246, 247), restrooms and play area all located within the multipurpose facility (old BRES campus). The district is not responsible for any costs associated with changes, modifications, or improvements made to the existing facilities or playground area.

9. 18. **Recommendation to approve Emergency Procurement for domestic water line break repair**

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and rebuild domestic water back flow valve

Superintendent recommends the Governing Board approve emergency procurement for domestic water line break repair at the High School, provided by Action Plumbing. The estimated cost \$9,500.00. Additionally, emergency procurement is required to repair the domestic water back flow valve. Repairs were made by American First Equipment Sales and Service, at a cost of \$2,518.83.

9. 19. **Recommendation to review and approve the final budget revision 2018-19 School Year**

Superintendent recommends the Governing board review and approve the final budget revision for the 2018-19 School Year. Dr. Wright and Brenda Thomas-Martinez available for questions. This item requires annual board approval.

9. 20. **Brenda Thomas-Martinez, Director of Finance and Business Operations Report**

- Auxiliary Operations, Tax Credit and Student Activities
- Operating Statement and Cash Flow Statements
- Food Service Admin Review
- Stifel update

9. 21. **Superintendent's Report**

Review of important dates and events, including:

- Baccalaureate, Tuesday, May 28th-7pm
- Senior BBQ, Thursday, May 30th-noon
- Graduation, Friday, May 31st-7pm
- Employee end of year celebration, Monday, June 3rd 8am - 10am
- BR/Horne Meals on Wheels Partnerships to support elderly community members in need.

9. 22. **Call to the Public**

The Public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person and time cannot be seeded to another individual.

10. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. **The next Regular Board Meeting will be held on Monday, June 3rd, 2019, Tuesday June 11th, Thursday, July 11th, at 5:00 p.m.**

11. **Adjournment**

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The Governing Board members have been provided with background material in advance of the Governing Board meeting. A copy of this material (with the exception of materials relating to possible Executive Sessions) is available for public review at the District Office.

Dated this 05/13/2019


Respectfully submitted by,

Dr. Michael L. Wright
Superintendent of Schools

EXECUTIVE SESSION/ADMONTION: All persons present during an executive session are hereby reminded that minutes of and discussions made at executive sessions shall be kept confidential except from:

1. Members of the public body which met in executive session.
2. Officers, appointees or employees who were the subject of discussion or consideration pursuant to A.R.S. §38-431.03(A)(1).
3. The auditor general on a request made in connection with an audit authorized as provided by law.
4. A county attorney or the attorney general when investigating alleged violations of the Arizona Open Meeting Law.

A.R.S. §38-431.07(A) provides for a fine of up to \$500.00 against a person who violates the Open Meeting Law or who knowingly assists another to do so. The Attorney may appear telephonically.

 **AMERICANS WITH DISABILITIES ACT:** Blue Ridge School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent of the Blue Ridge Unified School District as soon as practicable prior to the start of the meeting at (928) 368-6126.