

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
GOVERNING BOARD
REGULAR MEETING MINUTES
June 18, 2019

Members Present: David Merrill, President; Chuck Waldo, Vice President; Margaret Gabe, Member-excused absence; Jennifer Brimhall, Member; Diana Butler, Member-by phone

Others Present: Dr. Michael L. Wright, Superintendent of Schools; Brenda Thomas-Martinez, Director of Finance and Business Operations, members of the administrative staff of Blue Ridge Unified School District as well as interested citizens.

1. Opening Ceremony

Pledge of Allegiance @ 5pm by Dr. Jeff Hurst

2. Introduction of Gail Irestone, Principal, Elementary School

3. Consent Agenda Motion to approve by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote-David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

3. 1. Minutes

Minutes of Special Governing Board meeting held on June 3, 2019 for the Board approval or correction.

3. 2. Vouchers and Reports

Prior to Approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries and services.

Approve Payroll Vouchers:

Voucher

29	54,465.23
30	487,969.72
31	494,256.96
32	459,471.68

Total \$ 1,496,163.59

Approve Expense Vouchers:

Vouchers

9060	139,015.98
9061	62,594.97
9062	71,677.85
9063	1,898.71
9064	379,854.02
9065	191,095.58

Total \$ 846,137.11

Approve Student Activity & Auxiliary Operation Vouchers

Vouchers

3234	13,599.70
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3235	1,727.00
3236	3,374.04
3237	157.59
3238	678.94
3339	1,000.00
3340	2,599.00
3341	543.61
3342	4,522.93
3343	450.00
3344	533.89
3346	562.99
3346	1,162.37
3347	3,401.50
3348	1,163.63
3349	923.81
3350	1,263.00
3351	1,641.32
3352	4,907.29
3353	3,815.81
3354	1,281.44
3355	6,015.36
3356	4,624.58
3357	4,294.54
3358	4,699.94

Total \$ 68,944.28

3. 3. **Personnel**

3. 4. **Recommendation to approve new hires for the School Year 2019-20**

Superintendent recommends the Governing Board approve the following new hires for the SY 2019-20:

- Gail Irestone, Principal, BRES
- Michael Granillo, Math Teacher, High School
- Diane Hall, Math Teacher, Junior High
- Christy Pittenger, 5th Grade Teacher, Elementary
- Jodi Artus, 6th Grade Teacher, Elementary

4. **Business**

4. 1. **Recommendation to approve the Budget proposal for 2019-2020**

Brenda Thomas-Martinez will present the budget and answer questions.

Motion to approve by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote- David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

4. 2. **Recommendation to approve Blue Ridge football California Camp**

Superintendent recommends the Governing Board approve approximately 30-35 football players, 8 coaches and bus driver travel to Huntington Beach, California July 15 - 19, 2019 football camp. A series of competitions to be held along with a work out at a local park.

Motion to approve by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote- David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

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4. 3. **Recommendation to approve District capacities and educational supports required for each grade level District wide**

Superintendent recommends the Governing Board approve District capacities and education supports required for each grade level District wide. Instructional support capacities are reviewed annually to determine Open Enrollment availability.

Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote- David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

4. 4. **Recommendation to approve the TALON Memorandum of Understanding (MOU) for the 2019-20 School Year**

Superintendent recommends the Governing Board approve the TALON MOU for the 2019-20 School Year. The TALON program expands our High School's course offerings and supports students in grades 10-12. This item requires annual board approval.

Motion to approve by Jennifer Brimhall, second Chuck Waldo, passed by unanimous vote- David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

4. 5. **Recommendation to review and approve the instructional minutes for School Year 2019-2020**

Per statute the Board must review and approve instructional minutes. Provided by Brenda Thomas-Martinez for Board review and approval.

Motion to approve by Chuck Waldo, second David Merrill, passed by unanimous vote- David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

4. 6. **Recommendation to review and approve RFP 19-022 for Food Service Management Contract Services**

Recommendation to review and approve Southwest Food Services pending Arizona Department of Education review and Governing Board approval. Brenda Thomas-Martinez available for questions.

Motion to approve by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote- David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

4. 7. **Recommendation to review and approve Food Service meal prices School Year 2019-2020**

Superintendent recommends the Governing Board approve .10 cents per meal price increase District- wide. Reflecting the following prices:

BRES (K-6)	2018-2019	\$2.85	2019-2020	\$2.95
Junior High (7-8)		\$3.00		\$3.10
High School (9-12)		\$3.00		\$3.10

Brenda Thomas-Martinez available for questions.

Motion to approve by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote- David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

4. 8. **Recommendation to review and approve the McGraw Hill (Open Court Reading Program), K-6**

Superintendent recommends the Governing Board discuss and approve the Open Court materials as its adopted reading program for grades K-6.

Motion to approve by Diana Butler, second Jennifer Brimhall, passed by unanimous vote- David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

4. 9. **Recommendation to review and approve Emergency Procurement for Psychologist Services/Evaluations**

Superintendent recommends the Governing Board approve Emergency Procurement for

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Psychologist Services/Evaluations for three students by the Navajo County Accommodation District. The District procured these services without obtaining written quotes due to the timing of the required nature of psychological services and to meet legal requirements.

Motion to approve by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote- David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

4. 10. **Discussion to determine a date in July 2019 for a Work Study Session to consider District, Operational, Academic and Extra Curricular Goals for the 2019-2020 School Year**

Superintendent recommends the Governing review and discuss acceptable dates to hold a Board Work Study Session in the month of July 2019 for the purposes of setting goals for the upcoming School Year.

Motion to approve by Chuck Waldo, second David Merrill, passed by unanimous vote- David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

4. 11. **Discussion to Review Current Open Enrollment Policies, Procedures and Practices**

Superintendent recommends the Governing Board discuss and ask questions regarding current Open Enrollment Policies, Procedures and Practices.

Motion to approve by Chuck Waldo, second David Merrill, passed by unanimous vote- David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

4. 12. **Recommendation to approve Policy JICK, JICK-R, JICK-EB, Bullying, Harassment and Intimidation**

Superintendent recommends the Governing Board approve Policy JICK, JICK-R, JICK-EA, JICK-EB, bullying, harassment and intimidation.

- JICK-Student Bullying/Harassment/Intimidation
- JICK-R-Regulation
- JICK-EA-Student Violence/Harassment/Intimidation/Bullying Complaint Form
- JICK-EB-Student Bullying/Harassment/Intimidation (To be placed in school buildings and student handbooks).

These policies comply with recent statutory changes and requirements. Two additional policies are being reviewed by legal counsel and are forthcoming.

Motion to approve by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote- David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

4. 13. **Brenda Thomas-Martinez, Director of Finance and Business Operations Report**

- Auxiliary Operations, Tax Credit and Student Activities
- Operating Statement and Cash Flow Statements

4. 14. **Superintendent's Report**

Review of important dates and events, including:

- BR Days, July 13th 8am - 4pm
- Meet the Principals night (hold in July, date to be determined)

4. 15. **Call to the Public**

The Public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per

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person and time cannot be seeded to another individual.

Brandi Clark, Tonya Auza, Becky Evans

5. Announcements

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. **The next Regular Board Meeting will be held on Thursday, July 11th, 2019, 5pm. Meet the Principals 6:30pm – 7:30pm. Work Study, July 23rd, 2019 at 5pm.**


6. Adjournment @ 6:15pm, Motion to approve by Chuck Waldo, second Jennifer Brimhall, passed by unanimous vote- David Merrill, Chuck Waldo, Jennifer Brimhall, Diana Butler

Respectfully submitted by,
Mary L. Ford
Executive Secretary to the Governing Board

EXECUTIVE SESSION/ADMONTION: All persons present during an executive session are hereby reminded that minutes of and discussions made at executive sessions shall be kept confidential except from:

1. Members of the public body which met in executive session.
2. Officers, appointees or employees who were the subject of discussion or consideration pursuant to A.R.S. §38-431.03(A)(1).
3. The auditor general on a request made in connection with an audit authorized as provided by law.
4. A county attorney or the attorney general when investigating alleged violations of the Arizona Open Meeting Law.

A.R.S. §38-431.07(A) provides for a fine of up to \$500.00 against a person who violates the Open Meeting Law or who knowingly assists another to do so. The Attorney may appear telephonically.

 **AMERICANS WITH DISABILITIES ACT:** Blue Ridge School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent of the Blue Ridge Unified School District as soon as practicable prior to the start of the meeting at (928) 368-6126.