

**BLUE RIDGE UNIFIED SCHOOL DISTRICT #32**  
**GOVERNING BOARD**  
**REGULAR MEETING MINUTES**  
**April 9, 2019**

**Members Present:** David Merrill, President; Vice President; Margaret Gabe, Member; Jennifer Brimhall, Member-excused absence; Diana Butler, Member

**Others Present:** Dr. Michael L. Wright, Superintendent of Schools; Brenda Thomas-Martinez, Director of Finance and Business Operations, members of the administrative staff of Blue Ridge Unified School District as well as interested citizens.

1. **Opening Ceremony @ 5pm by Loren Webb**  
**Pledge of Allegiance**

2. **Recognition of the Wrestling and Basketball Teams and Coaches**  
Bob London and Tyler Fox to introduce.

3. **Recognize the BR Star Awards for April 2018**  
BR Star Awards for April 2019, David Estrella-employee, Britni Hamblin, community member.

4. **Recommendation to approve donation-Motion to approve by Diana Butler, second Chuck Waldo, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**  
Jess and Abralene Iannoli donated a 1999 Dodge Neon to the High School auto class valued at approximately \$1,389.00.

5. **Headstart Pre-school Program-Proclamation Week of the Young Child, April 15-19, 2019-correction to the date-April 8<sup>th</sup> – 13<sup>th</sup>, 2019**  
Kate Dobler-Allen, First Things First, to present information and update on Blue Ridge partnership with First Things First and Headstart Pre-school program 2019-2020.

6. **Consent Agenda Motion to approve Margaret Gabe, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

6. 1. **Minutes**

Minutes of Regular Governing Board meeting held on March 5, 2019 and the Special Governing Board meeting minutes held on March 26, 2019 for the Board approval or correction.

6. 2. **Vouchers and Reports**

Prior to Approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries and services.

Approve Payroll Vouchers:  
Voucher

23	55,156.69
24	534,100.02
25	456,534.91

**Total \$ 1,046,791.62**

Approve Expense Vouchers:  
Vouchers

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9045	145,046.58
9046	213,291.49
9047	49,002.71
9048	135.50
9049	50,128.20
9050	2,905.05
9051	93,137.77
9052	158,540.29

**Total \$ 712,188.04**

Approve Student Activity & Auxiliary Operation Vouchers  
Vouchers

3181	3,333.00
3182	690.00
3183	100.00
3184	1,928.62
3185	200.00
3186	697.00
3187	996.33
3188	367.88
3189	2,222.54
3190	6,574.39
3192	13.98
3193	150.00
3194	50.00
3195	842.39
3196	901.73
3197	2,375.75
3198	2,504.72
3199	632.84
3200	1,520.06

**Total \$ 26,101.23**

6. 3. **Personnel**

6. 4. **Recommendation to approve the resignation of the following employees:**

Superintendent recommends the Governing Board approve the resignations of the following employees:

- Sheri Ramirez, Teacher, BRES (new opportunity).
- Carol Johnson, Secretary, BRES (new opportunity).
- Kathryn Mattson, Bus Aide, Transportation (new opportunity).
- Anna Williams Halderman, Bus Aide, Transportation (new opportunity).
- Ashley Wilson, Teacher, High School (new opportunity).

6. 5. **Recommendation to approve the retirement of the following employees:**

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Superintendent recommends the Governing Board approve the retirement of the following employees:

- Susan Moffitt, Teacher, High School, June 2020.
- Kathryn Gomez, Teacher, High School, June 2020.
- Bonnie Sorenson, CTE Director, High School, June 2020.
- Shea Cox, Teacher, Junior High, June 2020.
- Roger Tooman, Support Services, Maint/Custodial, October 2020.

**7. Business**

**7. 1. Honoring Norman Massey**

Superintendent is recommending the Board discuss and approve naming The Pinetop-Lakeside Little League Park, "Norman Massey Park" in honor of Mr. Massey who was the founder of the Little League program in Pinetop-Lakeside.

**Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**7. 2. Recommendation to approve the renewal of Teacher contract, 5% increase, 2019-2020 School Year**

Superintendent recommends the Governing Board to approve the renewal of teacher contract, Ms. Samantha Rodriguez, 5% increase, 2019-2020 School Year.

**Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**7. 3. Recommendation to approve a renewal lease agreement for 'The Church'**

Superintendent recommends the Governing Board approve the renewal of a lease agreement with the organization 'The Church'. The lease may be renewed at 11 months each year for a period acceptable to both parties. This organization's intention is to lease this property for the next several years.

**Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**7. 4. Recommendation to approve the Out of State travel request for the National Battlebot Championship competition**

Superintendent recommends the Governing Board approve the Out of State travel request for the national battlebot championship competition, May 16-19, 2019, Pennsylvania. CTE and Robotics clubs will fund this activity. Eric Fogle available to answer questions.

**Motion to approve by Chuck Waldo, second Diana Butler, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**7. 5. Recommendation to approve the Out of State travel request for the FBLA National Conference and Competition**

Superintendent recommends the Governing Board approve the out of state travel request for the FBLA National Conference and Competition, June 27-July 3, 2019, San Antonio, Texas. Tax credits fund raising, NAVIT club to assist in funding this trip. Kathryn Gomez available for questions.

**Motion to approve by Margaret Gabe, second Diana Butler, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**7. 6. Recommendation to approve the Out of State travel request for the Senior Trip**

Superintendent recommends the Governing Board approve out of state travel request for the senior

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trip, May 17-21, 2019, California (Disneyland). Students responsible to pay \$500.00 to cover expenses, including; transportation, hotels, two t-shirts, admission, and meals. Brandi Clark available for questions.

**Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**7. 7. Recommendation to approve the Intergovernmental Agreement between Blue Ridge Unified School District and Vail Unified School District, Beyond Text Books Program, School Year 2019-20**

Superintendent recommends the Governing Board approve the IGA between Blue Ridge Unified School District and Vail Unified School District, Beyond Textbooks Program, School Year 2019-20. (annual item)

**Motion to approve by Diana Butler, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**7. 8. Recommendation to approve the School Facilities Board (SFB) terms and conditions for acceptance of monies from a SFB Building Renewal Grant**

Superintendent recommends the Governing Board approve the School Facilities Board terms and conditions for acceptance of monies from a building renewal grant to repair main water line, High School in the amount of \$9,500.

**Motion to approve by Margaret Gabe, second Chuck Waldo, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**7. 9. Recommendation to approve VocoVision-TouchScreen TeleSpeech, for Speech Language Pathology services, as a Sole Source Provider**

Superintendent recommends approval of vendor for Speech Language Pathology services for the remainder of the current 2018-19 School Year. Services required due to the sudden and unexpected death of prior contract provider.

**Motion to approve by Diana Butler, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**7. 10. Recommendation to approve the Junior Leadership Academy as a sole source vendor.**

Superintendent recommends the Governing Board approve the Junior Leadership Academy as a sole source provider. This is the only provider meeting program needs, this is an annual request. Clay Stidham available for questions.

**Motion to approve by Diana Butler, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**7. 11. Recommendation to approve Junior Leadership Academy summer program**

Superintendent recommends the Governing Board approve Junior Leadership Academy and summer program. Clay Stidham and Vicky Solomon available for questions.

**Motion to approve by Diana Butler, second Chuck Waldo, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**7. 12. Recommendation to approve the Summer Food application**

Superintendent recommends the Governing Board approve the summer food application. (This application requires annual approval) Brenda Thomas-Martinez available for questions.

**Motion to approve by Diana Butler, Chuck Waldo, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**7. 13. Brenda Thomas-Martinez, Director of Finance and Business Operations Report**

•Auxiliary Operations, Tax Credit and Student Activities

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- Operating Statement and Cash Flow Statements
- 2018 Tax Credit update

7. 14. **Superintendent's Report**

- Superintendent's Override Committee results and findings.

7. 15. **Call to the Public-Allison Hefner-Navajo County Health Department**

The Public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person and time cannot be seeded to another individual.

7. 16. **Superintendent Dr. Michael L. Wright, performance evaluation, award of performance pay and renewal of employment contract.**

Discussion and possible action regarding the annual performance review, the award of performance pay to the Superintendent and the renewal of the Superintendent's Employment Contract. The Governing Board may vote to convene in executive session, which shall not be open to the public, pursuant to A.R.S. §38-431.03(A)(1) for the discussion of personnel matters.

**Motion to move into executive session by Chuck Waldo, second Diana Butler, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**Motion to move into open session by Margaret Gabe, second Chuck Waldo, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

**Motion to award Superintendent Dr. Michael L. Wright performance pay and renewal of employment contract by Margaret Gabe, second Chuck Waldo, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

8. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. **The next Regular Board Meeting will be held on Tuesday, May 14, 2019 at 5:00 p.m.**

9. **Adjournment @ 8:12pm, Motion to adjourn by Chuck Waldo, second Margaret Gabe, passed by unanimous vote- David Merrill, Chuck Waldo, Margaret Gabe, Diana Butler**

Respectfully submitted by,  
Mary L. Ford  
Executive Secretary to the Governing Board


**EXECUTIVE SESSION/ADMONTION:** All persons present during an executive session are hereby reminded that minutes of and discussions made at executive sessions shall be kept confidential except from:

1. Members of the public body which met in executive session.
2. Officers, appointees or employees who were the subject of discussion or consideration pursuant to A.R.S. §38-431.03(A)(1).
3. The auditor general on a request made in connection with an audit authorized as provided by law.

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4. A county attorney or the attorney general when investigating alleged violations of the Arizona Open Meeting Law.

A.R.S. §38-431.07(A) provides for a fine of up to \$500.00 against a person who violates the Open Meeting Law or who knowingly assists another to do so. The Attorney may appear telephonically.

 **AMERICANS WITH DISABILITIES ACT:** Blue Ridge School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent of the Blue Ridge Unified School District as soon as practicable prior to the start of the meeting at (928) 368-6126.

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