

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
GOVERNING BOARD
REGULAR MEETING MINUTES
March 5, 2019

Members Present: David Merrill, President; Chuck Waldo, Vice President; Margaret Gabe, Member; Jennifer Brimhall, Member; Diana Butler, Member

Others Present: Dr. Michael L. Wright, Superintendent of Schools; Brenda Thomas-Martinez, Director of Finance and Business Operations, members of the administrative staff of Blue Ridge Unified School District as well as interested citizens.

1. **Opening Ceremony**

Pledge of Allegiance @ 5pm by Margaret Gabe

2. **Recognize the BR Star Awards for March 2019**

BR Star Awards for March 2019, Damita Temper-Teacher at Blue Ridge Elementary School, employee and Duane Carlson, Carlson Electric, community member.

3. **High School Course Catalog Presentation. Expansion of Advanced Placement courses.**

Principal Frazee, and staff to present.

4. **Matt Weber, NAVIT Superintendent:**

Mr. Weber will present NAVIT's annual report.

5. **Consent Agenda Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall, Diana Butler**

5. 1. **Minutes**

Minutes of Regular Governing Board meeting held on February 12, 2019 for the Board approval or correction.

5. 2. **Vouchers and Reports**

Prior to Approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries and services.

Approve Payroll Vouchers:
Vouchers

21	88,925.12
22	523,666.17

Total \$ 612,591.29

Approve Expense Vouchers:
Vouchers

9040	250,525.01
9041	37,452.29
9042	81,337.35
9043	43,995.76
9044	82,745.24

Total \$ 496,055.65

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Approve Student Activity & Auxiliary Operation Vouchers
Vouchers

3166	1,413.08
3167	400.00
3168	2,437.15
3169	303.80
3170	150.00
3171	515.11
3172	6,481.85
3173	900.00
3174	63.80
3175	15.51
3176	75.00
3177	4,982.46
3178	1,035.00
3179	1,534.37
3180	683.30

Total \$ 20,990.43

5. 3. Personnel

5. 3. 1. Recommendation to approve the hire of the following employees:

Superintendent recommends the Governing Board approve the hire of the following employees:

- Jenny Hess, SPED Aide I, Blue Ridge Elementary School (replacement position)
- Michelle Montemayor, Sub Bus Driver, Transportation (replacement).

5. 3. 2. Recommendation to approve the retirement of the following employees:

Superintendent recommends the Governing Board approve the retirement of the following employees:

- Michael Johnson, Transportation Supervisor, June 2020, with intent to return.
- Gail Irestone, Dean of Students, Blue Ridge Elementary School, June 2020.
- Cal Dumas, HVAC Specialist-Maintenance, June 2020.

5. 4. Recommendation to review and approve the Out of State Travel request for the Culinary Arts Program.

Superintendent recommends the Governing Board approve the Culinary Arts Program travel to Washington, DC for the Prostart National Invitational Culinary Competition, May 6 - 10, 2019. The trip will be funded through CTE/NAVIT, AZ Prostart/AZ Restaurant Association, Student FCCLA Account. Kay Shores will be available for questions.

5. 5. Recommendation to review and approve the Out of State Travel request for the Odyssey of the Mind World Finals Competition.

Superintendent recommends the Governing Board review and approve the Odyssey of the Mind World Finals Competition for Junior High and High School students, Michigan State University, May 21st - 26th, 2019. The trip will be funded through tax credits, Blue Ridge Junior High and High School Odyssey Club Accounts and personal funds. Stephanie Condojani will be available for

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questions.

6. Business

6. 1. Superintendent seeks Board authorization to establish an Override Committee.

Purpose of this committee is to consider the continuation of the existing override.

Motion to approve by Diana Butler, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall, Diana Butler.

6. 2. Recommendation to approve Non-Profit Cooperatives

Superintendent recommends the Governing Board approve the following cooperative contracts:

- U.S. Communities.
- Mohave Educational Services Cooperative.
- TCPN-The Cooperative Purchasing Network.
- SAVE-Strategic Alliance Volume Expenditure.
- Arizona State Purchasing.
- IGPA Cooperative Purchasing.
- TIPS/TAPS Program.

Motion to approve by Diana Butler, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall, Diana Butler.

6. 3. Brenda Thomas-Martinez, Director of Finance and Business Operations

- Auxiliary Operations, Tax Credit and Student Activities.
- Operating Statement and Cash Flow Statements.
- Audit report results.

6. 4. Superintendent's Report

- District Marketing Plan.

7. Call to the Public

The Public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person and time cannot be seeded to another individual. **Derrick Leslie introduced himself. Mr. Leslie is a member of the Northland Pioneer College Board.**

8. Announcements

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. **The next Regular Board Meeting will be held on Tuesday, April 9, 2019 at 5:00 p.m.**

9. Adjournment @ 6:25pm Motion to approve by Chuck Waldo, second Margaret Gabe, passed by unanimous vote-David Merrill, Chuck Waldo, Margaret Gabe, Jennifer Brimhall, Diana Butler.


Respectfully submitted by,
Mary L. Ford
Executive Secretary to the Governing Board

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EXECUTIVE SESSION/ADMNITION: All persons present during an executive session are hereby reminded that minutes of and discussions made at executive sessions shall be kept confidential except from:

1. Members of the public body which met in executive session.
2. Officers, appointees or employees who were the subject of discussion or consideration pursuant to A.R.S. §38-431.03(A)(1).
3. The auditor general on a request made in connection with an audit authorized as provided by law.
4. A county attorney or the attorney general when investigating alleged violations of the Arizona Open Meeting Law.

A.R.S. §38-431.07(A) provides for a fine of up to \$500.00 against a person who violates the Open Meeting Law or who knowingly assists another to do so. The Attorney may appear telephonically.

 **AMERICANS WITH DISABILITIES ACT:** Blue Ridge School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent of the Blue Ridge Unified School District as soon as practicable prior to the start of the meeting at (928) 368-6126.

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