

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
GOVERNING BOARD
REGULAR MEETING AGENDA
October 15, 2019

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of the Blue Ridge Unified School District #32 and to the general public that the Board will hold a Regular Meeting on **Tuesday, October 15, 2019, at 5:30 PM in the District Conference/Board Room located at 1200 West White Mountain Boulevard, Lakeside, Arizona.** Governing Board members will attend in person or by telephone [or video or internet conference]. The Board may go into executive sessions for purposes of obtaining legal advice from the Board's attorney on any of the following agenda items pursuant to A.R.S. 38-431.03(A)(3). The Board's attorney may appear in person or telephonically.

The Agenda for the meeting is as follows. The Board reserves the right to change the order of the items on the Agenda except for public hearings and bid awards.

1. **Opening Ceremony**
Pledge of Allegiance

2. **Recognition of BR Star Awards for October**

BR Stars, October, Community Member-John Jarchow, Employee-Tanya Melluse, Teacher, Blue Ridge Elementary School.

3. **Recognition and Acceptance of Two Donations to the Blue Ridge Unified School District**

Superintendent recommends the Board accept two donations, the first made by Ron and Patty Armstrong which includes miscellaneous golfing accessories valued at \$850 dollars. The second donation by Mr. Chuck Waldo, Three Handmade Wood Sailing Ships, valued at \$1,300.00 dollars.

4. **Junior Leadership Academy Presentation by Vicky Solomon, Executive Director, Nexus Coalition**

Ms. Solomon will present information regarding Nexus Coalition, and a drug abuse prevention program.

5. **Annual Review of Title I Programs, District Curriculum and Academic Achievement Goals**

Clay Stidham will review Title I programs and comment on district curriculum supports and academic goals for SY 2019-20.

6. **Consent Agenda**

6. 1. **Minutes**

Minutes of Regular Governing Board meeting held on September 10, 2019, for the Board approval or correction.

6. 2. **Vouchers and Reports**

Prior to Approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries and services.

Approve Payroll Vouchers:

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5	505,868.08
6	512,873.87
7	33,268.09
8	482,841.73

Total \$1,534,851.77

Approve Expense Vouchers:

1014	210,201.36
1015	28,396.62
1016	1,382.68
1017	97,307.70
1018	201,510.86
1019	143,374.73
1020	83,793.85

Total \$ 765,967.80

Approve Student Activity & Auxiliary Operation Vouchers

4020	6,841.51
4021	325.52
4022	2,783.17
4023	492.00
4024	5,500.43
4025	44.38
4026	911.11
4028	2,847.42
4029	950.00
4030	376.96
4031	5,105.42
4032	400.00
4033	4,923.44
4034	15,030.95
4035	160.40
4036	1,879.60
4037	1,784.16
4038	2,168.78
4039	5,360.68
4040	8,311.44

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Total \$ 66,470.37

6. 3. Personnel

6. 4. Superintendent Recommends the Board Approve 2019-2020 Salary Advancement for the Following Employees:

- Tanya Melluse, Teacher, Elementary School
- Nicole Buckles, Teacher, Elementary School
- Mandy Pollock, Teacher, Junior High School
- Manuel Vizzerra, Teacher, High School

6. 5. Superintendent Recommends the Board Approve 2019-2020 Retirement Incentive for the Following Employees:

- Greg Schimmel, Transition to Work Coordinator
- Shea Cox, Teacher, Junior High School
- Susan Moffitt, Teacher, High School
- Kathryn Gomez, Teacher, High School
- Laura Messina, Library, Elementary School
- Cal Dumas, HVAC Specialist, Maintenance

6. 6. Superintendent Recommends the Board Approve 2019-2020 Extra Class Addendums

Additional compensation is provided to Junior High and High School Teachers with course loads that exceed full time schedules. A list has been provided to the Board as a separate handout, indicating each recipient.

6. 7. Superintendent Recommends the Board Approve Stipends for the 2019-2020 School Year for Sports and Co-Curricular Activities for the following employees:

A list has been provided to the Board as a separate handout indicating each program and recipient.

6. 8. Recommendation to Approve Resignations

Superintendent recommends the Governing Board approve the resignations of the following employees:

- Gregory Cook, Bus Driver, Transportation (new opportunity)
- Bridgette Houle, SPED Aide II, Elementary School (new opportunity)
- Susan Wood, SPED Aide I, Junior High School (new opportunity)
- Melidia Hernandez, Custodian (new opportunity)
- Amber Judd, SPED Aide I, High School (new opportunity)

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6. 9. **Recommendation to Approve New Hires: Each role is budgeted and is a replacement position**

- Alicia Kissel, Custodian
- David Heathman, Custodian
- Roges Boutte, Maintenance
- Keli Week, SPED Aide, Elementary School
- Tanya Hurley, SP/ED Aide, Elementary School
- Robert Ellerd, Instructional Assistant, Elementary School

6. 10. **Recommendation to Hire the Following Substitute Teachers for the School Year 2019-2020**

- Arnold Abrams
- Larry Abrams
- Shana Atkinson
- Sydette Berges
- Maya Chadwick
- Carrie Classay
- Alicia Fish
- Laura Galusha
- Lois Goode
- Wendy Hewlett
- Kimberly James
- Mary Jones
- Alton Kingsbury
- Constance Mayo
- Susan Metcalf
- Rebecca Skinner
- Richard Skinner
- David Skousen
- Tom Szabo
- Omar Villa
- Merika Whatcott

7. **Business**

7. 1. **Recommendation to Approve Out of State Travel Request for Junior High Students to Visit Washington D.C.**

Superintendent recommends the Governing Board approve out of state travel for Junior High Students to attend Washington D.C., educational trip to visit museums, monuments etc. The trip is scheduled on March 8-12, 2020. Courtney Hoffmeyer, Junior High Principal, available for questions.

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7. 2. **Recommendation to Approve Out of State Travel Request for the Junior High Spanish Club to Visit Los Angeles, California**
Superintendent recommends the Governing Board approve out of state travel for the Junior High Spanish Club to visit Los Angeles, California. Scheduled dates are from April 30-May 3, 2020. Mr. Whatcott will be available for questions.
7. 3. **Recommendation to Review and Approve Withdraw of Intent to Retire**
Superintendent recommends the Governing Board approve Roger Toomans request to rescind his resignation effective October 2020.
7. 4. **Recommendation to Review and Approve Emergency Procurement for two Heating Ventilation and Air Conditioning Units**
Superintendent recommends the Governing Board approve Emergency Procurement for two HVAC units to be replaced at the main high school gym. These units are critical to the health and welfare of both students and staff and must be replaced as soon as possible.
7. 5. **Recommendation to Review and Approve the Intergovernmental Agreement for School Resource Officer (SRO) Between the Blue Ridge Unified School District #32 and The Town of Pinetop-Lakeside**
Superintendent recommends the Governing Board review and approve the IGA for SRO between the Blue Ridge Unified School District #32 and The Town of Pinetop-Lakeside for utilization of a School Resource Officer. SRO will be assigned to support Blue Ridge High School and Blue Ridge Junior High. A grant has been submitted with the State to cover the associated costs.
7. 6. **Recommendation to Review and Approve the Annual Financial Report for Fiscal Year 2018-2019**
Superintendent recommends the Board review and approve the Annual Financial Report for Fiscal Year 2018-2019. Brenda Thomas-Martinez, Director of Finance and Business Operations available for questions.
7. 7. **Brenda Thomas-Martinez, Director of Finance and Business Operations to Provide Monthly Financial Report to include the following:**
- Auxiliary Operations
 - Tax Credit
 - Student Activities.
 - Operating Statement and Cash Flow Statements.
 - Auditor General performance audit 12 month follow up update.
7. 8. **Arizona Department of Education (ADE) Performed a Random Average Daily Membership Audit (ADM) For the 2018-2019 School Year**
The ADE has concluded its random ADM audit for the 2018-2019 School Year. The outcome was

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favorable providing the District with a refund of approximately \$10,500.00 dollars.
Dr. Wright is available to answer questions.

7. 9. **Superintendent's Report. Dr. Wright to Present Monthly District Update Regarding the Following Areas:**

- Grant submitted to State for SRO, Counselor, Social Worker.
- Athletics
- SFB

8. **Call to the Public**

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, the law permits Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be put on a future agenda. Those wishing to address the Board shall complete a Request to Address the Governing Board form, available on the back table in the Board room or from the Board's Secretary and provide it to the Board prior to the start of the meeting. Individual time limit is three (3) minutes per person and time may not be ceded to another individual.

9. **Announcements**

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Board. **The next Regular Board Meeting will be held on Tuesday, November 12, 2019 at 5:00 p.m.**

10. **Adjournment**

The Board members have been provided with background material in advance of the Board meeting. A copy of this material (except for materials relating to possible Executive Sessions) is available for public review at the District Office at least 24 hours in advance of the Board meeting.


Dated this 10/14/2019

Respectfully submitted by,

Dr. Michael L. Wright
Superintendent of Schools

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EXECUTIVE SESSION/ADMONITION: All persons present during an executive session are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during the executive session or the Minutes of the executive session. Failure to comply is a violation of A.R.S. 38-431.03 and may result in fines and other penalties in accordance with A.R.S. 38-431.07.

 **AMERICANS WITH DISABILITIES ACT:** Blue Ridge Unified School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent's office two business days in advance of the meeting or as otherwise as soon as practicable prior to meeting date at (928) 368-6126 [add TDD telephone number]