

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
GOVERNING BOARD
REGULAR MEETING AGENDA
September 10, 2019

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Governing Board of the Blue Ridge Unified School District #32 and to the general public that the Board will hold a Regular Meeting on **Tuesday, September 10, 2019, at 5:00 PM in the District Conference/Board Room located at 1200 West White Mountain Boulevard, Lakeside, Arizona.** The Board reserves the right to change the order of the items on the agenda with the exception of public hearings and bid awards. The Board may go into executive sessions for purposes of obtaining legal advice from the Board's attorney on any of the following agenda items pursuant to A.R.S. 38-431.03(A)(3). The agenda for the meeting is as follows.

1. **Opening Ceremony**
Pledge of Allegiance

2. **Recognize the BR Star Awards for September 2019**

BR Star Awards for September 2019, Elaine Smithson, community member, Edward Bromke, employee.

3. **Ransomware Information and Training**

Nathan Neill, Director of Technology will review information on Ransomware and Phishing. Important information will be shared discussing steps the District has taken to protect itself and steps Board members and employees must take to prevent security breaches.

4. **Annual Review of Open Enrollment, English Language Learners (ELL), and Grant Writing Successes**

Brad Pico and Terry Hurst will review open enrollment processes, and progress made in our ELL and grant writing efforts during the 2018-2019 School Year.

5. **Recognition of Donations to the Blue Ridge Unified School District**

- An anonymous donor gave \$1500 dollars in support of our Kindergarten program
- Leora Knutson donated a Texas Instrument plus booklet valued at \$50.00 dollars
- Brady Peters, of Peters Custom Concrete donated \$150 dollars in support of the junior high football team
- Lindsey Peters of Frank Smith and Associates Realty donated \$150 in support of the junior high football team
- Robert Pico of Pico's State Farm Agency donated \$250 dollars in support of the junior high football team
- Meghan and Dave Penrod donated Gatorade valued at \$65 dollars in support of the junior high school football team
- John and Carla Wear donated music instruments valued at \$3250 dollars in support of the high school music program. Donated instruments include a trumpet, a saxophone, a bell kit, and one snare drum.

6. **Consent Agenda**

6. 1. **Minutes**

Minutes of Regular Governing Board meeting held on August 13, 2019 for the Board approval or

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correction.

6. 2. Vouchers and Reports

Prior to Approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of material, equipment, salaries and services.

Approve Payroll Vouchers:
Voucher

3	538,495.32
4	519,262.38

Total \$ 1,057,757.70

Approve Expense Vouchers:
Vouchers

9079	19,165.96
9080	18,756.40
9081	14,551.80
9082	13,976.85
9085	1,005.02
1006	53,815.40
1007	707.02
1008	186,664.56
1009	340.93
1010	56,742.04
1011	95,856.43

Total \$ 461,582.41

Approve Student Activity & Auxiliary Operation Vouchers
Vouchers

4012	4,800.54
4013	792.50
4014	1,546.33
4015	12,414.66
4016	1,277.80
4017	645.54
4018	384.95
4019	600.00

Total \$ 22,462.32

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6. 3. **Personnel**

6. 4. **Recommendation to Approve the Hire of the Following Employee for the 2019-2020 School Year:**

Superintendent recommends the Governing Board approve the hire of Anthony Rodriguez, SPED Aide I, Elementary School (replacement position).

6. 5. **Recommendation to Approve the Resignation of the Following Employees:**

Superintendent recommends the Governing Board approve the resignations of the following employees:

- Dave Morrow, Custodian, Maintenance
- Mary Metts, Custodian, Maintenance
- Tiffany Reidhead, SPED Aide II, Elementary School
- Hunter Crowe, SPED Aide I, Elementary School

7. **Business**

7. 1. **Recommendation to Approve Out of State Travel Request for High School Students to Orlando Florida**

Superintendent recommends the Governing Board approve out of state travel for high school choir students to participate in a choral competition.

Dr. Theresa Dick available to answer questions.

7. 2. **Recommendation to Approve Out of State Travel Request, High School Students to New York**

Superintendent recommends the Governing Board approve out of state travel for high school Future Business Leaders of America students to participate in a New York City tour and learning experience.

Kathryn Gomez is available to answer questions.

7. 3. **Recommendation to Approve Changes to Policy AC, AC-R, ACA, ACA-R, ACA-E, GBA, GBA-R, GCQF, GDQD**

Superintendent recommends the Governing Board approve the change to the above policies. Our legal counsel has urged we update several components which serve to prohibit a more comprehensive range of harassment. The current Board policy only covers Sexual Harassment. Following Board Policy AC, AC-R and ACA are procedures relating to employee discipline and the processes associated with employees filing complaints or harassment and elements of due process.

7. 4. **Recommendation to approve the School Facilities Board (SFB) terms and conditions for**

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acceptance of monies from SFB Building Renewal Grants

Superintendent recommends the Governing Board approve the School Facilities Board terms and conditions for acceptance of monies from a building renewal grant to replace the high school main gym roof \$344,533.00 dollars, and 11 HVAC units at the Blue Ridge High School in the amount of \$65,211.00 dollars.

7. 5. Recommendation to Discuss Counseling Opportunities in Support of Blue Ridge Elementary School

Superintendent to share information regarding potential services available in support of students grades K-6.

7. 6. Recommendation to Review and Approve Employee Withdraw of Intent to Retire

Superintendent recommends the Governing Board approve Bonnie Sorenson's request to rescind her resignation effective after the 2019-2020 School Year.

7. 7. Recommendation to Review and Approve CTE Textbook

Superintendent recommends the Governing Board approve CTE Textbook ITF Plus Student Guide for use in our CTE Maintenance Fundamentals Course.
Ruth McBride available for questions.

7. 8. Brenda Thomas-Martinez, Director of Finance and Business Operations Report

•Auxiliary Operations, Tax Credit and Student Activities

7. 9. Superintendent's Report

• Recent Budget Adjustments 2019-2020 School Year. Superintendent will discuss recent adjustments to the 2019-2020 SY budget.

8. Call to the Public

The Public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: Individual time limit is three minutes per person and time cannot be seeded to another individual.

9. Announcements

The Board will be provided calendar items with respect to future meeting dates and other information concerning the Governing Board. **The next Regular Board Meeting will be held on Tuesday, October 15, 2019 at 5:00 p.m.**

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10. **Adjournment**

The Governing Board members have been provided with background material in advance of the Governing Board meeting. A copy of this material (with the exception of materials relating to possible Executive Sessions) is available for public review at the District Office.

Dated this 09/09/2019


Respectfully submitted by,

Dr. Michael L. Wright
Superintendent of Schools

EXECUTIVE SESSION/ADMONTION: All persons present during an executive session are hereby reminded that minutes of and discussions made at executive sessions shall be kept confidential except from:

1. Members of the public body which met in executive session.
2. Officers, appointees or employees who were the subject of discussion or consideration pursuant to A.R.S. §38-431.03(A)(1).
3. The auditor general on a request made in connection with an audit authorized as provided by law.
4. A county attorney or the attorney general when investigating alleged violations of the Arizona Open Meeting Law.

A.R.S. §38-431.07(A) provides for a fine of up to \$500.00 against a person who violates the Open Meeting Law or who knowingly assists another to do so. The Attorney may appear telephonically.

 **AMERICANS WITH DISABILITIES ACT:** Blue Ridge School District intends to comply with the A.D.A. If you are disabled or physically challenged and need a reasonable accommodation to participate, please contact the Superintendent of the Blue Ridge Unified School District as soon as practicable prior to the start of the meeting at (928) 368-6126.