



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32

REGULAR GOVERNING BOARD MEETING MINUTES

July 8, 2025

Members Present: Dave Merrill, President-excused; Michael Granillo, Vice-President; Margaret Gabe, excused; Sylviana Stebbins, excused; Bridget Wood, Member

Others Present: Jonathan Rohloff, Superintendent of Schools; Courtney Hoffmeyer, Business Manager, and Administrative staff

1. Opening Ceremony

Pledge of Allegiance by Michael Granillo, Vice-President of the Board

Honoring the Retirement of Steve Murphy, Facilities Supervisor, with Gratitude for his Contributions

The Governing Board and BR Staff would like to extend heartfelt appreciation for the years of dedicated service to our Blue Ridge students, staff, school district, community, and overall public education.

2. Consent Agenda-Removed Item 2.6 and 2.7 to be voted on separately. Items 2.1 – 2.5, Motion to approve by Margaret Gabe, second Sylviana Stebbins, passed by unanimous vote-Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood

2. 1. Minutes

Minutes of the Regular Governing Board meeting held on June 9, 2025, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Monthly Finance Report

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of materials, equipment, salaries, and services.

Approve Payroll Vouchers:

35	188,315.52
36	213,545.47

Total \$ 401,897.99

Approve Expense Vouchers:

6029	339,282.69
6030	461,657.56

Total \$ 800,940.25

Approve Student Activity & Auxiliary Operation Vouchers:

9079	5,299.68
9080	9,863.98
9081	12,362.02
9082	1,203.00
9083	1,908.38
9084	385.70

Total \$ 31,022.76



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2.3. Recommendation to Approve Employee Resignations

The superintendent recommends that the Governing Board approve the following employee resignations:

- Mark Cotellesse, Instructional Aide, Elementary School
- Cody Goza, Computer Tech I, Technology Department

2.4. Recommendation to Approve the New Hires

The superintendent recommends that the Governing Board approve the following employees for hire:

- Cynthia Rothlisberger, Director of Special Services, District-wide
- Seth Zimmerman, Teacher, High School
- Courtney Yazzie, Substitute Teacher, District-wide
- Valkyrie Chartier, Office Assistant, Junior High School
- Perla Moya, SPED Aide, Elementary School
- Marie Valochhi, SPED Aide, Elementary School
- Jenalyn Petty, Title Aide, Elementary School
- Janelle Henderson, Health Tech, Elementary School
- Catherine Grabowski, Teacher, Elementary School
- Alyssa Kane, Teacher, Elementary School
- Jessica Solis, Coach
- Bryanna Reed, Coach
- Tara Wermuth, Coach
- Brittany Harris, Coach

2.5. Recommendation to Approve the Co-Ops for the 2025-2026 School Year

The superintendent recommends the Governing Board approve the following Co-Ops:

- Mohave Educational Services Cooperative
- TCPN-The Cooperative Purchasing Network
- SAVE-Strategic Alliance Volume Expenditure
- 1GPA Cooperative Purchasing
- TIPS/TAPS Interlocal Purchasing System
- NCPA-National Cooperative Purchasing Alliance
- U.S. Communities
- Allied States COOP
- AZ Purchasing
- BuyBoard
- Omnia
- PACE
- State Procurement
- Sourcewell



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2.6. Recommendation to Approve Fundraisers

The superintendent recommends the Governing Board approve the following fundraisers: Student Council to sell cookie dough to benefit homecoming week and teacher appreciation week. Cross Country, tickets to the family dinner for August 1st. High School Boys Soccer Team, Money Dolly kickoff, fan gear to be sold throughout the season, and field banners.

Motion to approve by Sylviana Stebbins, second Margaret Gabe, passed by unanimous vote-Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood.

2.7. Recommendation to Approve Donations

The superintendent recommends the Governing Board approve the following donations:

- Jeannie Peiser, a delta table saw valued in the amount of \$3,000.00 to benefit the Fab Lab
- Kelly T. Zagrzebski from Invenergy, \$10,000.00 to support the BRHS Robotics program. The dollars will be focused on the Solar Race Cart program.

Motion to approve by Sylviana Stebbins, second Margaret Gabe, passed by unanimous vote- Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood.

3. Business

3.1. Recommendation to Approve the Truth and Taxation Increase in Primary Property Taxes

The superintendent recommends that the Governing Board approve the truth and taxation increase in primary property taxes. Courtney Hoffmeyer, Business Manager, is available for questions. This item requires a roll call vote.

Role call vote to approve-Margaret Gabe-Aye, Sylviana Stebbins-Aye, Bridget Wood-Aye, Michael Granillo-Aye.

3.2. Recommendation to Approve and Adopt the Expenditure Budget for Fiscal Year 2026

The superintendent recommends that the Governing Board approve and adopt the expenditure budget for Fiscal Year 2026. This is an annual requirement. Courtney Hoffmeyer is available for questions.

Motion to approve by Bridget Wood, second Sylviana Stebbins, passed by unanimous vote-Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood.

3.3. Recommendation to Approve the High School Course Content Book for the 2025-2026 School Year

The superintendent recommends that the Governing Board approve the course content book for the high school for the 2025-2026 School Year. Ryan Grace, Principal, will be available for questions.

Motion to approve by Margaret Gabe, second Sylviana Stebbins, passed by unanimous vote-Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood.



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4. Superintendents Report

- District Update
- Orientation for faculty, staff, and coaches during the week of August 4th
- Back to School Nights: Junior High, Tuesday, August 5th, 5:00 pm – 6:30 pm, High School, 5:30 pm – 7:00 pm, BRES, Wednesday, August 6th, 4:30 pm – 6:00 pm

5. Call to the Public

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: The individual time limit is three minutes per person, and time cannot be seeded to another individual.

Adam Garrard, Director of the Arizona Work Program. Mr. Garrard provided information on the Arizona Work Program and Zenni Home Youth Funding.

6. Announcements

The Board will be provided with calendar items concerning future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting to be held on August 12, 2025.**

7. Adjournment @ 5:37 pm, Motion to adjourn by Sylviana Stebbins, second Margaret Gabe, passed by unanimous vote- Michael Granillo, Margaret Gabe, Sylviana Stebbins, Bridget Wood.

Dated July 11, 2025

Respectfully submitted by,

Mary L. Ford,

Executive Secretary